

President Chad Doll called the meeting to order at 7:33pm on January 2, 2024 at 701 Parlette Court with the following members present: Alex Stinebaugh, Jessica Muhlenkamp, Brandon Miller, Alex Greve, John Sheipline, Terry Campbell and Chad Dunlap. Mayor Dan Lee, Law Director Grant Neal and Safety Service Director Michael Brillhart were also present. There were 3 visitors present.

Motion by Miller, second by Dunlap to approve the minutes of the December 18, 2023 public hearing as submitted. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Sheipline, second by Campbell to approve the minutes of the December 18, 2023 Council meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

**Streets & Alleys Committee**– a meeting was held on 12-20-2023 and the following was discussed:

1. Firetruck exit out of west side of new fire station,  
Proposal was to exit South onto Mechanic St. at Perry St. Committee ask administration to investigate exiting North onto Main St. New Building design better accommodates exiting onto Mechanic St. Exiting West on Mechanic also provides a better traffic flow to Hamilton Rd.
2. Harmon Park Dr., excessive traffic speed entering and exiting park,  
Discussed potential of a third speed bump closed to Harrison St. intersection.
3. Chuck Bowers, request vacating alley between 305 & 307 North St.,  
Residence on both sides of alley are concerned for safety of the children who play in this neighborhood. City can install a “Caution Children at Play” sign if residence request. Committee voted unanimously to not vacate the alley.
4. No parking request on S. Blackhoof St. west curbside near Jefferson St. due to poor visibility when exiting Jefferson St. onto Blackhoof St.,  
Currently the alley behind the three residents in question do not have access to the back of their properties because the alley has not been improved (graveled). Committee requested that Engineering improve this alley when weather allows. Committee will revisit visibility situation after alley improvements and look at extending the no parking area along the west side of Blackhoof St. further north. Currently this is a 30 ft. no parking zone from the intersection.
5. Intersection at Redskin Tr. & SR 501, traffic light timing issues,  
Administration will request Baldwin & Sours to investigate. Also discuss reworking current school crosswalk locations to enhance traffic awareness when in use with Baldwin & Sours.
6. WHS request way to stop traffic when afternoon buses are leaving High School,  
Committee will investigate if SRO officer can facilitate this function.
7. EV Charging Station on Auglaize St. is operational,  
Special EV only signs are ordered and a dedicated asphalt pad will be installed in 2024.
8. Glenwood Rd., westbound, county speed limit sign approx. 100 yds inside city limits.  
Current county 45 mph sign is on city property approx. 100 yds from city limits. Speed limit for Glenwood Rd. is 35mph inside city limits. Sign may need to be moved to edge of county right-of-way.

Mr. Dunlap asked about the enforcement options for the EV charging station parking spot. Service Director Brillhart stated that warnings would likely be issued for non-electric vehicles parked in the EV parking spot.

#### **Guest Petitions -**

Mr. Ross Kantner of 1215 Oakridge Court expressed his gratitude for the opportunity to serve on the Wapakoneta City Council. Mr. Kantner welcomed the newest Councilors and encouraged training opportunities, reviewing the City Council Rules, and learning executive session parameters.

#### **Unfinished Business –**

Mr. Miller provided Council with a copy of the City of St. Marys Ordinance 2013-30, ‘an ordinance permitting hunting in certain designated hunting districts.’ Mr. Miller explained that this example ordinance could be utilized to legally regulate the geese population affecting certain areas within City limits. Mr. Miller requested the Parks Committee review the matter to develop a similar ordinance for the City of

Wapakoneta. Mrs. Muhlenkamp asked if dispatching would only occur during in-season hunting dates. Mr. Miller answered, likely, yes. Law Director Neal added that the level of firearm must be defined as well.

**New Business –**

President Doll presented the following list of committee assignments to Councilors as follows:

**2024 Wapakoneta City Committees**

**Communications**

Chair – Alex Stinebaugh  
Chad Dunlap  
Jessica Muhlenkamp

**Parks**

Chair - Jessica Muhlenkamp  
John Sheipline  
Brandon Miller

**Finance**

Chair - Brandon Miller  
John Sheipline  
Terry Campbell

**Streets**

Chair - Terry Campbell  
Brandon Miller  
Alex Greve

**Health & Safety**

Chair - Alex Greve  
Jessica Muhlenkamp  
Chad Dunlap

**Utilities**

Chair - Chad Dunlap  
Alex Stinebaugh  
Alex Greve

**Lands**

Chair - John Sheipline  
Alex Stinebaugh  
Terry Campbell

**CIC Rep**

Terry Campbell

**WAEDC Rep**

John Sheipline

**Tourism Rep**

Jessica Muhlenkamp

**Design Review Board Rep**

John Sheipline

**Clerk**

Terry McDonald

**Pro Temp**

Brandon Miller

**First on the Moon**

Jessica Muhlenkamp

**Volunteer Fireman Dependent Fund**

Chad Dunlap (Chair) & Alex Stinebaugh

Motion by Dunlap, second by Greve to approve the committee assignments for the new Council term as written. Mr. Campbell asked for clarification of the 'Design Review Board'. Mr. Sheipline answered, this is for the for Façade committee. Vote – 7 yeas, 0 nays. Motion passed.

President Doll presented the following list of re-appointments to Councilors as follows:

**Need Re-Appointed for 2024**

Board of Appeals (Building Code)

Three year term

Jerry Hight

Board of Zoning Appeals

Three year term

Jim Hageman

Julie Klopfenstein

Civil Service Commission

Six Year Term - Mayoral Appointment

Pam Hobler

Design Review Board

Three Year Term - Mayoral Appoint Council Approves

Tony Denisco

John Rausch

Rachel Barber

Charlotte Williams

Income Tax Board of Review

Two Year Term

Christine Davis

Pat Slattery

Lodging Tax

Two Year Term - Need appointed by the Council Rep & Mayoral Pick

Marlene Graf

Eric Ireland

John Rausch

Planning Commission

Six Year Term - Mayoral Appointment

Paul Eisert

Rec Board - see new ordinance

Tree Commission

Three Year Term - Mayoral Appointment - Council Approval

Blaine Kohler

Rod Metz

John Sheipline

Waste Minimization

Three year term

Albert Riefstahl

Rachel Barber

Tom Vehorn

President Doll noted that Mrs. Muhlenkamp will also now serve on the Lodging Tax Committee. President Doll added that Council can choose to re-appoint the slated positions as written and should an appointee resign, a new person can then be appointed. Motion by Campbell, second by Sheipline to approve the re-appointments as written. Vote – 7 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-67 for the third time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE AN AGREEMENT WITH THE AUGLAIZE COUNTY SOLID WASTE MANAGEMENT BOARD FOR OPERATION AND MANAGEMENT OF THE WAPAKONETA “YARD WASTE” DISPOSAL FACILITY.

Motion by Dunlap, second by Miller to adopt Ord 2023-67. Vote – 7 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-68 for the second time re: AN ORDINANCE ADOPTING POLICIES AND PROCEDURES FOR THE INTERCONNECTION OF BEHIND-THE-METER (BTM) GENERATORS AND SCHEDULE “SPP” – SMALL POWER PRODUCTION ELECTRIC RATE APPLICABLE TO ENERGY SUPPLIED BY BTM GENERATORS.

President Doll asked Clerk to read Ord 2023-69 for the second time re: AN ORDINANCE APPROVING THE EXECUTION OF AN EFFICIENCY SMART SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC.

President Doll asked Clerk to read Ord 2023-70 for the second time re: AN ORDINANCE AMENDING SECTION 891.062 "NET PROFIT, INCOME SUBJECT TO NET PROFIT TAX, ALTERNATIVE APPORTIONMENT;" AND SECTON 891.094 "EXTENSION OF TIME TO FILE;" AND SECTION 891.10 "PENALTY, INTEREST, FEES AND CHARGES" OF CHAPTER 891 "EARNED INCOME TAX REGULATIONS" OF THE CODIFIED ORDINANCES OF WAPAKONETA, OHIO.

President Doll asked Clerk to read Ord 2023-71 for the second time re: AN ORDINANCE AUTHORIZING THE DOWNTOWN WAPAKONETA PARTNERSHIP TO EXPEND FUNDS THAT WERE APPROPRIATED TO IT IN 2023 IN THE CALENDAR YEAR 2024. Law Director Neal noted that emergency language is contained within Ord 2023-71. Mr. Neal added that the ordinance is an affirmation and the funds would likely be carried over anyway.

President Doll asked Clerk to read Ord 2024-01 for the first time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CERTAIN MATERIALS, SERVICES AND EQUIPMENT RENTAL REQUIRED FOR THE OPERATION OF THE VARIOUS DEPARTMENTS OF THE CITY OF WAPAKONETA.

President Doll asked Clerk to read Ord 2024-02 for the first time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SAFETY AND SERVICE TO EXECUTE AN AGREEMENT WITH THE DUCHOUQUET TOWNSHIP TRUSTEES FOR FURNISHING OF FIRE PROTECTION AND AMBULANCE SERVICE.

Mr. Campbell asked if the final amount will be known by the third reading of the ordinance. SSD Brillhart answered, yes, that the figure is currently \$80,000 and will likely remain the same. Mrs. Muhlenkamp asked for statistics regarding number of calls outside vs. inside of the City limits. SSD Brillhart answered that this data is used in determining cost estimate.

President Doll asked Clerk to read Ord 2024-03 for the first time re: AN ORDINANCE AMENDING ADOPTED ORDINANCE 2023-42 AUTHORIZING THE APPROPRIATION OF AMERICAN RESCUE PLAN ACT FUNDS FOR INVESTMENTS IN INFRASTRUCTURE AND OPERATIONS FOR YEARS 2023 AND 2024. SSD Brillhart stated that costs of ongoing projects need to be finalized before considering any additional items. All ARPA funds must be expended by December 31, 2026. Mrs. Muhlenkamp asked if the Finance Committee is reviewing the additional salary funds that will eventually be needed. Mr. Miller answered, yes, discussions are on-going about this matter.

**Mayor's report:**

Attended swearing-in ceremonies for Wapakoneta, as well as for the St. Marys Mayor.

Attended Tree Commission meeting.

Working on logistics with I.T. Dept. Matt Bell.

**Service Director report:**

AMP will give a presentation to City Council on January 15<sup>th</sup> regarding the Efficiency Smart program.

Engineering Department building will be demolished beginning February 2024 to make room for the Fire Department Building expansion.

The City's landfill was closed in 1997. The City is required to complete certain annual and quarterly tests on the site due to EPA regulations. By the year 2032, the City should only need to complete minor regulations, which will result in significant savings to the City of Wapakoneta.

Mr. Greve asked if further legislation will be needed to regulate solar panel size, height and other considerations with regards to the 'Behind-the-Meter' ordinance. SSD Brillhart stated that the City would need to modify the land development code, develop an application and inspect construction.

**Law Director report:**

No report.

**Scheduling Committee Meetings:**

Ad-Hoc Committee for the City Strategic Plan will meet on January 9<sup>th</sup> at 5:45pm at City Hall.

Committee of the Whole will meet on January 9<sup>th</sup> at 6:30pm at City Hall to discuss the April 8, 2024 Total Solar Eclipse as well as the legalization of recreational use of marijuana.

Finance Committee will meet on January 10<sup>th</sup> at 4pm at City Hall.

Parks Committee will meet on January 10<sup>th</sup> at 5pm at City Hall.

Lodging Tax Committee will meet January 15<sup>th</sup> at 6:15pm at City Hall.

Communications Committee will meet on January 15<sup>th</sup> at 6:45pm at City Hall.

Motion by Campbell, second by Miller to adjourn the meeting at 8:22pm. Vote – 7 yeas, 0 nays. Motion passed.

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President

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Clerk of Council