

President Pro Tem Chad Doll called the meeting to order at 7:30pm on November 21, 2022 at 701 Parlette Court with the following members present: Ross Kantner, Daniel E. Lee, Brandon Miller, Chad Doll, John Sheipline, Terry Campbell and Chad Dunlap. Law Director Grant Neal, Interim Mayor Steve Henderson and Safety Service Director Michael Brillhart were also present. There were 6 visitors present.

Motion by Lee, second by Campbell to approve the minutes of the November 7, 2022 Council meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

**Lodging Tax Committee** – Mr. Lee summarized the meeting held on 11-21-2022, noting two applications for funding were received.

Motion by Lee, second by Miller to approve the Parks Department request for \$60,000 total, to be paid in \$10,000 installments over six years, for the purchase of a robot for painting sports fields' lines. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Miller to approve the Parks Department request of \$18,500 for the purchase of lights, trees and other Christmas decorations for Heritage Park. Vote – 7 yeas, 0 nays. Motion passed.

Mr. Lee noted that Lowe's has agreed to donate supplies and labor to the project as well.

Mr. Lee added that the Lodging Tax Committee members will need reappointment for 2023.

**Finance Committee** – a meeting was held on 11-09-2022 and the following was discussed:

Informational discussion was had about the purchase of the new ladder fire truck and expanding the current fire house structure. The fire truck cost will be entirely covered through a combination of grants and monies that have been set aside for several years for such a purchase. The firehouse is running out of space already as the size of vehicles such as ambulances continues to increase. The new ladder truck will not fit into the existing structure. Dorm facilities are needed for female firefighters. The proposed plan is to tear down the current Engineering Department building and expand the firehouse on the back side. Some interior remodeling would also happen. Early estimates on the project are from \$3,100,000 to \$4,000,000. Legislation will eventually follow to allow for seeking bids for actual engineering and architectural plans. Costs will come from general fund monies so some sort of financing will be needed.

Committee had discussion about the proposed new agreement with the YMCA to continue running the water park. Discussion topics included questions about actual wages being paid, chemical costs & usage, and appropriate indexes to use in estimating increases in rates in the contract.

Auditor Wilbur Wells shared a draft of an upcoming supplemental ordinance that will be used to allocate previously unbudgeted funds as tax receipts have exceeded budgeted projections.

Salary increases discussion was tabled until the external wage comparison study is completed.

**Parks Committee** – a meeting was held on 11-09-2022 and the following was discussed:

Jack Hayzlett presented information regarding Wapak WaterPark and the proposed contract with the Wapak Y to manage the pool.

Following open discussion, options/opportunities to improve revenue and lessen expenses were recommended to take back to the Y for further contract discussion.

Michael will discuss with Y and update committee/council.

Updates on Walkway to Heritage Park Project and Permanent Stage in Heritage Park:

Walkway Project - Per Michael, he has received information/quotes, but further investigation is required to review drawings and engineering of the site.

Permanent Stage – Michael presented pictures of different stage options ranging from portable stages to permanent stages with price estimates from \$90K-\$250K.

Following open discussion of potential stages, location, and usage, it was agreed and decided that further review and discussion with the Chamber of Commerce is needed before moving ahead.

Michael and Ross will meet with Jackie Martell, Chamber of Commerce Director for further discussion.

New Business:

Pocket Park "Beautification"/development.

Short discussion regarding "Pocket Park" at corner of Defiance and Harrison that was donated by Dave Klock.

Michael will review history/documentation regarding donation and any plans to add "beautification" such as bench/plants/etc.

Small dog park along the river down the hill from the Little League Field?

With the plans to improve the Little League field, and the increased use of the Gazebo, a citizen has asked City Council to consider adding a small dog park.

Following open discussion and agreement of the positives of having a park in that area, Michael stated he will have City Personnel (ie: Engineering) look at possibilities.

#### **Guest Petitions -**

Mr. Dave Christiansen of 1404 Apache Trail and representing the Breakfast Optimist Club, informed Council about the club's upcoming 'Avenue of Flags' program and fundraiser for youth. Mr. Christiansen supplied details of the program and placement of the American Flags, noting he has been in contact with Wapakoneta Police Department, Code Enforcement Officer Paul Eisert and the Engineering Department about same. Mayor Henderson and Mr. Doll directed the group to continue their communications with Officer Eisert and Ohio Utilities Protection Service regarding their flag placement program.

President Pro Tem Doll asked Clerk to read Res 2022-64 for the third time re: A RESOLUTION AUTHORIZING AN AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES WITH WAPAKONETA AREA ECONOMIC DEVELOPMENT COUNCIL (W.A.E.D.C.)

Motion by Lee, second by Dunlap to adopt Res 2022-64. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-65 for the third time re: AN ORDINANCE AUTHORIZING \$30,000 PER YEAR FOR THE DOWNTOWN WAPAKONETA PARTNERSHIP FAÇADE IMPROVEMENT PROGRAM FOR YEARS 2023-2025.

Motion by Campbell, second by Miller to adopt Ord 2022-65. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-67 for the third time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO FILE A LAND AND WATER CONSERVATION FUND APPLICATION FOR FINANCIAL ASSISTANCE WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES.

Motion by Kantner, second by Campbell to adopt Res 2022-67. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-69 for the second time re: A RESOLUTION ADOPTING THE YEARS 2023-2027 CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF WAPAKONETA, OHIO.

President Pro Tem Doll asked Clerk to read Ord 2022-70 for the first time re: ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR ENDING DECEMBER 31<sup>ST</sup>, 2023 AND DECLARING AN EMERGENCY.

Clerk McDonald announced a public hearing will be held regarding Ord 2022-70 on December 19, 2022 at 7:15pm at City Hall. Mr. Campbell asked if the new Police Department vehicles were budgeted for in advance. Mr. Doll answered that the vehicles for the Police Department are on a rotation. Mr. Campbell asked if the \$520,000 of COVID Act monies are available to spend. Service Director Brillhart answered, yes.

President Pro Tem Doll asked Clerk to read Ord 2022-71 for the first time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

President Pro Tem Doll asked Clerk to read Res 2022-72 for the first time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ADVERTISE A REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR THE EXPANSION OF THE FIRE STATION AT 103 WILLIPIE STREET IN THE CITY OF WAPAKONETA.

President Pro Tem Doll asked Clerk to read Ord 2022-73 for the first time re: AN ORDINANCE AUTHORIZING THE PURCHASE OF CERTAIN REAL PROPERTY LOCATED AT 1006 W. AUGLAIZE STREET IN THE CITY OF WAPAKONETA AND DECLARING AN EMERGENCY.

Service Director Brillhart explained that the property will be used for an electric utility easement.

Motion by Campbell, second by Dunlap to suspend the rules for Ord 2022-73. Vote – 7 yeas, 0 nays.

Motion passed.

Motion by Lee, second by Campbell to adopt Ord 2022-73. Vote – 7 yeas, 0 nays. Motion passed.

**Mayor report:**

Met with Josh Little of the Wapak YMCA regarding the Wapak WaterPark agreement.

Congratulations to Councilman Chad Dunlap for his Educator of the Year award.

Will be doing a radio interview this week with WCSM about downtown Wapakoneta.

**Service Director report:**

Revisiting a 2009 conceptual design and parking plan that Garmann-Miller had developed for Heritage Parkway.

Still trying to determine a location for an electric vehicle Level 2 charging station.

Efficiency Smart program report supplied for Council's review.

**Law Director Report:**

Created a rough draft of additional language for the 'Department Heads' section of Wapakoneta City Council Rules for review and input. Mr. Miller provided his suggested edits to the draft.

**Scheduling Committee Meetings:**

Lodging Tax Committee will meet on December 19<sup>th</sup> at 6:15pm at City Hall if needed.

**Miscellaneous Business:**

Motion by Miller, second by Dunlap to enter executive session at 8:18pm for the purpose of reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and inviting City Administration. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Miller, second by Lee to exit executive session at 8:55pm. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Campbell to adjourn the meeting at 8:55pm. Vote – 7 yeas, 0 nays. Motion passed.

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President Pro Tem

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Clerk of Council