

President Pro Tem Chad Doll called the meeting to order at 7:30pm on November 7, 2022 at 701 Parlette Court with the following members present: Ross Kantner, Daniel E. Lee, Brandon Miller, Chad Doll, John Shepline, Terry Campbell and Chad Dunlap. Law Director Grant Neal, Interim Mayor Steve Henderson and Safety Service Director Michael Brillhart were also present. There were 6 visitors present.

Received Income Tax Summary Report for Month Ending 10-31-2022.

Motion by Campbell, second by Miller to approve the minutes of the October 17, 2022 Public Hearing on Ord 2022-59 as submitted. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Shepline to approve the minutes of the October 17, 2022 Public Hearing on Ord 2022-56 as submitted. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Dunlap, second by Campbell to approve the minutes of the October 17, 2022 Council meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll then introduced Mr. John Courtney of Courtney & Associates via telephone conference into Council chambers. Mr. Courtney explained the current rates and energy market details to Council relating to Ordinance 2022-68. Mr. Courtney noted that the contract is regarding Pratt Paper and would not affect residents or other customers.

**Streets & Alleys Committee** – a meeting was held on 10-25-2022 and the following was discussed:

1. Parking Issue on Presar Rd

The committee received an email from a citizen asking about why there was parking in her yard off of Presar Rd. The committee found that there is a 15 ft easement that continues onto the grass in front of the resident's property. The parking seems to have been done in the dedicated right of way. Mr. Bean agrees with this assessment, however after further evaluation during the meeting we also found that the homeowner's property extends all the way to the road. The committee needs confirmation as to whether the citizen's property extends up to the road or if there is in fact an easement along the grass near the road. Mr. Bean will research and report back. One note is that the city does have utilities running through the easement.

2. Update on Infirmary Rd Crossing

Curbs needed to be updated to fit standards in preparation for the crosswalk on both ends of Rosewood Dr. across Infirmary Rd. This work has been done, and the city is just waiting on the tape required to create the crosswalk to arrive.

3. Continued Discussion of Electric Charging Stations in Heritage Park

The committee reviewed information obtained by the city of St. Mary's regarding the management of their electric charging station. Mr. Campbell obtained estimates that the charging station is costing the city of St. Mary's only \$619 per year in electricity cost for a Level 2 charger. We anticipate a bit more activity, and so the committee and Mr. Brillhart estimate roughly \$2000 per year in electricity cost to the city if we cover the electricity for the stations. A motion was made by Mr. Campbell, second by Mr. Lee that the city initially cover the cost of the electricity to the charging stations to be installed in the Heritage Park parking lot. Motion passed unanimously. Mr. Brillhart stated that if we decide in the future to charge users of the station, the credit card machine will be installed and ready to take payment.

4. Update on Pedestrian Crosswalk on Hamilton Rd. from Barbara Lane to Stadium

Mr. Brillhart stated that the work to install signage and a crosswalk near the football stadium across Hamilton Rd. is complete. There has been no word of complaints or comment from the public on the installation.

5. Parklet Thoughts/Updates

Mr. Brillhart updated the committee on his and staff's thoughts on the proposed parklet near Legacy Parkplatz. Mr. Brillhart recommends a resolution be drafted to propose the project. Mr. Brillhart is also getting the parklet designed, and he will present this design to the committee at a later date.

6. Update on Potential Stoneybrook Pavement Striping Idea

Mr. Brillhart and Mr. Bean both expressed that pavement striping on Stoneybrook could be beneficial to slowing down traffic, and 11 ft. driving lanes are optimal according to Choice One Engineering. This would lead to a 6ft-wide area from curb to white line on both sides of the road. This will give pedestrians a dedicated space to walk. Another point was made that cars with auto drive sense the pavement striping, and thus makes the road safer. The committee is expecting cost estimates at next meeting from Mr. Brillhart.

#### 7. Review of Traffic Calming guide

The committee re-drafted the community involvement guide for traffic calming after its proposed changes during the last meeting. The members of the committee and Mr. Brillhart were asked to read through the new draft and report to the chairman with any requested changes. If no changes are warranted, the chairman will forward the policy to Mr. Neal for legal review. Upon legal review, it will be shared with the rest of council to give input.

**Communications & Rules Committee** – a meeting was held on 10-17-2022 and the following was discussed:

A meeting was scheduled to discuss creating a proper procedure to request department heads to appear at city council. It was also discussed on creating consequences for those who choose not to appear after that request has been made. We are asking law director for guidance in wording for these procedures.

Mr. Miller asked Law Director Neal for clarification on the consequences that might be imposed upon a department head in this instance. Mr. Neal explained that Council may request a department head to appear or issue an investigation, but noted that Council Rules are not typically associated with fines or punishment.

#### **Guest Petitions -**

Mr. Josh Little of 15881 Sunset Blvd requested street closures on December 2<sup>nd</sup> and 3<sup>rd</sup> for the annual 'Children's Hometown Holiday' event. Mr. Little supplied Council and Administration with a list of times and locations that will need closed to traffic. Motion by Lee, second by Dunlap to approve said request. Vote – 7 yeas, 0 nays. Motion passed.

Mr. Little, representing the Wapak YMCA, also provided Council with a summary of the 2022 Wapakoneta City Outdoor Pool Operating Activity report, noting no major incidents or emergencies this summer at the pool. Mr. Little provided visitors statistics and income breakdown for Council's review, noting that a 3-year draft agreement has been developed and submitted to the City as well.

#### **Unfinished Business -**

Mr. Campbell shared some information on SARTOHIO.org relating to the rescuing of stray cats and kittens in the area.

President Pro Tem Doll asked Clerk to read Res 2022-60 for the third time re: A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE OHIO ATTORNEY GENERAL FOR THE COLLECTION OF DELINQUENT INCOME TAXES.

Motion by Lee, second by Kantner to adopt Res 2022-60. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-62 for the third time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

Motion by Campbell, second by Miller to adopt Ord 2022-62. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-63 for the second time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ENTER INTO A PURCHASE AGREEMENT FOR AN AERIAL FIRE APPARATUS AND EQUIPMENT THROUGH THE SUTPHEN CORPORATION AND DECLARING AN EMERGENCY.

Motion by Dunlap, second by Campbell to suspend the rules for Res 2022-63. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Miller to adopt Res 2022-63. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-64 for the second time re: A RESOLUTION AUTHORIZING AN AGREEMENT FOR ECONOMIC DEVELOPMENT SERVICES WITH WAPAKONETA AREA ECONOMIC DEVELOPMENT COUNCIL (W.A.E.D.C.)

President Pro Tem Doll asked Clerk to read Ord 2022-65 for the second time re: AN ORDINANCE AUTHORIZING \$30,000 PER YEAR FOR THE DOWNTOWN WAPAKONETA PARTNERSHIP FAÇADE IMPROVEMENT PROGRAM FOR YEARS 2023-2025.

President Pro Tem Doll asked Clerk to read Res 2022-67 for the second time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO FILE A LAND AND WATER CONSERVATION FUND APPLICATION FOR FINANCIAL ASSISTANCE WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES.

President Pro Tem Doll asked Clerk to read Ord 2022-68 for the first time re: AN ORDINANCE AUTHORIZING THE EXECUTION OF THE 2023-2026 ENERGY SUPPLY SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. ("AMP") AND DECLARING AN EMERGENCY.

Motion by Campbell, second by Miller to suspend the rules for Ord 2022-68. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Kantner to adopt Ord 2022-68. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-69 for the first time re: A RESOLUTION ADOPTING THE YEARS 2023-2027 CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF WAPAKONETA, OHIO.

#### **Mayor report:**

Met with Josh Little, Jack Hayzlett and the Recreation Board about a possible 3-year agreement with the Wapak YMCA regarding the Wapak WaterPark.

Waste Minimization Committee's special collection day was a success.

Standing Boards and Committees have several vacancies and volunteers are needed.

#### **Service Director report:**

Mr. Brillhart provided Council with a copy of the Water Treatment Plant lime softening schedule and explained a revised construction schedule.

Auglaize County has approved demolition bid applications for properties at 7 S. Water Street and 311 E. Auglaize Street.

Mr. Campbell asked for an update on the building at the corner of Harrison and Seltzer Streets. Mr. Brillhart advised that this building is under 'phase two environmental assessment' at the moment.

#### **Law Director Report:**

Mr. Neal stated that the vacancy in the office of Mayor places Council President Steve Henderson as Acting Mayor of Wapakoneta during said period of absence. The Republican Central Committee will soon meet to select and appoint a Mayor to fill this vacancy.

Mr. Campbell asked about the property on Easttown Road that the City is transferring to CIC and asked when the map will be updated. Mr. Neal stated he is aware and a survey will need to be done.

Mr. Miller asked Administration to investigate the terms around the Wapak WaterPark trust fund with Hauss-Helms to determine if it can be utilized for pool improvements.

#### **Scheduling Committee Meetings:**

Lodging Tax Committee will meet on November 21<sup>st</sup> at 6:15pm at City Hall if needed.

Finance Committee will meet on November 9<sup>th</sup> at 5pm at City Hall.

Parks Committee will meet on November 9<sup>th</sup> at 7pm at City Hall.

**Miscellaneous Business:**

Mr. Kantner thanked Council & Administration for their thoughts and prayers after the passing of his father, Mr. Roger Kantner.

Motion by Miller, second by Lee to enter executive session at 8:18pm in order to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and inviting City Administration and Mr. Pat Hire. Vote – 7 yeas, 0 nays.

Motion by Miller, second by Lee to exit executive session at 8:47pm. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Campbell to approve the tentative agreement with the Firefighters Union as submitted to Council. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Miller, second by Dunlap to adjourn the meeting at 8:48pm. Vote – 7 yeas, 0 nays. Motion passed.

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President Pro Tem

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Clerk of Council