

President Pro Tem Chad Doll called the meeting to order at 7:30pm on October 3, 2022 at 701 Parlette Court with the following members present: Ross Kantner, Daniel E. Lee, Brandon Miller, Chad Doll, John Shepline, Terry Campbell and Chad Dunlap. Auditor Wilbur Wells, Law Director Grant Neal, Interim Mayor Steve Henderson and Safety Service Director Michael Brillhart were also present. There was 1 visitor present.

Received Income Tax Summary Report for Month Ending 09-30-2022.

Motion by Dunlap, second by Shepline to approve the minutes of the September 19, 2022 Council meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

Streets & Alleys Committee – a meeting was held on 09-26-2022 and the following was discussed:

1. Sam Watkins Concern Regarding Parking on Pine St.
 - a. Sam Watkins approached the committee with concerns that the area between his property and his neighbors' that the city striped as "no parking" is still being used for parking. He is requesting a "No Parking" sign on his property behind the yellow paint. Mr. Miller will ask SSD Brillhart to place such a sign on the property.
2. Doug Wattercutter email regarding drainage system in front of home
 - a. Doug Wattercutter at 2115 Willipie St. emailed to express concern that the new ditches placed in front of his home by road construction is too steep and unsafe to mow. Mr. Campbell visited with Andy at engineering who stated that the ditch is standard depth and was designed by Choice One engineering. Andy said that they will take a look to be sure that the ditch is not improperly dug and report back to the committee if any changes are needed. At that time, the committee will reach back out to Mr. Wattercutter.
3. Request to vacate alley between Auglaize Auto Body (211 E. Auglaize St.) and a residence at 215 E. Auglaize St.
 - a. A resident at 215 E. Auglaize St is requesting vacation of the alley between their home and Auglaize Auto Body. The committee determined that the proper steps for this homeowner to take are the following:
 - i. Approach Engineering Department and Apply for a Variance
 - ii. If approved by engineering, the case then goes to the Board of Zoning Appeals for a decision
 - iii. After board of zoning approval, the request may come to council.
 - b. This request initially came from Councilor Dunlap, and Mr. Miller informed Mr. Dunlap of the required steps for the homeowner.
4. Discussion Regarding Further Traffic Calming Policy for the City of Wapakoneta
 - a. The committee has drafted a potential new traffic calming policy guide for local streets in the City of Wapakoneta. The policy was modeled after a similar policy that is used in the City of Delaware, OH. The committee is reviewing the draft for potential changes. Once the committee is comfortable, the draft will then be sent to Mr. Brillhart and Mr. Neal for operational and legal review. Upon their review, council members will receive a copy to provide input. The goal of this new policy will be twofold:
 - i. Develop a specific process for public input, concerns, and petitioning regarding traffic calming issues, and
 - ii. Develop a process for the city to investigate and act on those concerns in a consistent way
 - b. The goal is to pass such a policy in council by the end of the year, or early next year.

Mr. Campbell stated that he spoke to Choice One Engineering regarding Mr. Wattercutter's property and suggested that rounding out a part of the yard may help with the issue.

Guest Petitions –

Auditor Wilbur Wells addressed Council about Ordinance 2022-62, noting that most of the adjustments are due to increased fuel charges as well as for the chemicals used at the Wastewater Treatment Plant.

Auditor Wells supplied Council with the Income Tax Summary.

Auditor Wells noted that his office did supply a report requested by Council regarding the Street Construction Fund 301 and asked if Council had any further questions for him regarding this fund. No further questions were asked.

Unfinished Business -

Mr. Campbell noted that the signage encroachment request from Mr. JP Metz of 'Dad's Toy Shop' still needs addressed and asked City Administration to look into the status.

Regarding Mr. Kantner's request at the last Council meeting for further training of councilpersons, President Pro Tem Doll has instructed Clerk McDonald to inquire with the Ohio Municipal Clerks Association to determine the types of training and orientation other cities and villages provide their new councilpersons.

New Business -

Mr. Campbell stated the signal wire for the Walmart traffic light was cut and parts have been ordered to fix it.

President Pro Tem Doll asked Clerk to read Ord 2022-55 for the third time re: AN ORDINANCE AMENDING SECTION 1044.06(b) OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA REGARDING THE RATES AND CHARGES FOR METERED WATER SUPPLIED BY THE UTILITY TO PREMISES LOCATED OUTSIDE THE CORPORATE LIMITS OF THE CITY.

Motion by Lee, second by Campbell to adopt Ord 2022-55. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-56 for the third time re: AN ORDINANCE APPROVING A CHANGE OF ZONING CLASSIFICATION FROM "B-3" (CENTRAL BUSINESS) TO "M-2" (INDUSTRIAL DISTRICT) FOR PROPERTY PETITIONED BY 555 PARK STREET LLC.

Clerk McDonald noted a public hearing is scheduled for October 17th at 7:15pm at City Hall regarding Ord 2022-56. Motion by Miller, second by Campbell to table Ord 2022-56 until the public hearing requirement has been satisfied. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-59 for the second time re: AN ORDINANCE APPROVING THE APPLICATION PROPOUNDED UPON THE COUNCIL FOR THE EXPANSION OF THE REVITALIZATION DISTRICT PURSUANT TO O.R.C. 4301.81.

Clerk McDonald noted a public hearing is scheduled for October 17th at 7:00pm at City Hall regarding Ord 2022-59.

President Pro Tem Doll asked Clerk to read Res 2022-60 for the first time re: A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE OHIO ATTORNEY GENERAL FOR THE COLLECTION OF DELINQUENT INCOME TAXES.

President Pro Tem Doll asked Clerk to read Res 2022-61 for the first time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ENTER INTO A PURCHASE AGREEMENT FOR A YEAR 2022 CHEVROLET SILVERADO 1500 SERVICE TRUCK THROUGH THE EVANS AUTOMOTIVE GROUP AND DECLARING AN EMERGENCY.

SSD Brillhart explained that the City obtained three quotes for said vehicle purchase, and due to supply and demand issues could not utilize 'Ohio Bid'. Mr. Miller asked if the vehicle had been budgeted for. SSD Brillhart answered that the funding was in appropriations but not identified specifically for this truck. Mr. Brillhart further explained that more than one department would be utilizing the truck for various purposes.

Motion by Lee, second by Dunlap to suspend the rules for Res 2022-61. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Campbell, second by Lee to adopt Res 2022-61. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-62 for the first time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

Mayor report:

Met with Mr. Josh Little of the Wapak YMCA to review the Wapak WaterPark season and formulate a new 3-year plan agreement.

Attended AMP conference last week.

Dominion Gas finished their work on Silver Street and stabilization will begin soon.

Work on 25A is almost complete.

Meeting with Lt. Governor Jon Husted regarding faith-based development and “released time” for school children.

Halloween Parade is scheduled for Oct. 20th. Trick or Treat is scheduled for Oct. 27th.

Superintendent Mary Ruck of the Engineering Department and City Manager Diana Blackburn retired last week from their City positions.

Mr. Campbell pointed out that the new garbage truck is now in use.

Mr. Doll asked for the timing of re-seeding grass on the Benton Street project. SSD Brillhart answered, this month.

Service Director report:

Will be conducting a meeting with the Ohio Small Communities Environmental Infrastructure Group to discuss possible funding options for the proposed new water tower and accompanying 12” and 16” water lines in the southern part of the City.

A grant was received in the amount of \$833,000 for a fire ladder truck. A resolution will be presented to Council at next meeting regarding this purchase.

Choice One Engineering traffic analysis at Bellefontaine and Apollo Drive intersection concluded a left turn light is not warranted at this time.

SSD Brillhart will ask for adjustments to be made to the traffic light at Walmart to alleviate congestion while the City awaits replacement parts.

Law Director Report:

Regarding the matter of allowing political candidates to speak under ‘Guest Petitions’ section of City Council meetings, Ohio law does not prevent this. Mr. Lee noted that Council & Administration ought to dissuade anyone from distributing political handouts or signage at a Council meeting.

Regarding the recent request to use the City’s seal in a children’s book, Law Director Neal recommended issuing a letter of permission that specifies it can only be used within said book.

Mayor Henderson added that Council may need to enter executive session at the next Council meeting regarding potential pending litigation.

Scheduling Committee Meetings:

Lodging Tax Committee will meet on October 17th at 6pm at City Hall if needed.

Streets & Alleys Committee will meet on October 11th at 1:15pm at City Hall.

Miscellaneous Business:

President Pro Tem Doll noted the public hearings scheduled for October 17th at 7:00pm at City Hall regarding Ord 2022-59 and again at 7:15pm regarding Ord 2022-56.

Mr. Kantner asked Clerk McDonald to ensure that the ‘Rules of Council’ document is on the City’s website for public view. Mr. Kantner reiterated that he felt Council had broken its own rules by not forcing a City Department Head to appear for a Council meeting. Law Director Neal stated that though this topic is mentioned within the ‘Rules of Council’ document, it is ambiguously written and not a legislative matter. Mr. Doll suggested that the ‘Rules of Council’ may need revised to clarify this for future requests.

Motion by Campbell, second by Lee to adjourn the meeting at 8:25pm. Vote – 7 yeas, 0 nays. Motion passed.

President Pro Tem

Clerk of Council

