

President Chad Doll called the meeting to order at 7:30pm on February 6, 2023 at 701 Parlette Court with the following members present: Daniel E. Lee, Brandon Miller, John Sheipline, Terry Campbell and Chad Dunlap. Mayor Steve Henderson, Law Director Grant Neal and Safety Service Director Michael Brillhart were also present. Councilman Alex Greve arrived at 7:49pm. Councilman Ross Kantner was absent. There were 10 visitors present.

Received Income Tax Summary Report for Month Ending 01-31-2023.

Motion by Miller, second by Campbell to approve the minutes of the January 16, 2023 Council meeting as submitted. Vote – 5 yeas, 0 nays. Motion passed.

Parks Committee – a meeting was held on 01-18-2023 and the following was discussed:

Review minutes of last meeting – December 29, 2022.

Motion to approve minutes: B. Miller 2nd: J. Sheipline

Update/Old Business:

“Pocket Park” at corner of Defiance and Harrison Streets.

Per Michael, clarification Dave Klock to be in town in near future to proceed with transferring the deed and reviewing possibilities of benches, plantings, etc.

Small Dog park along river down the hill from the Little League fields.

Per Michael, City personnel moving ahead with process of putting dog park in, which includes, but not limited to, looking a flood plain info, and getting with Jack H. regarding fencing.

Wapak WaterPark and the proposed contract with the Wapak Y to manage the pool.

Michael confirmed the one-year management agreement had been signed with the Y.

Walkway to Heritage Park Project and Stage in Heritage Park.

Per Michael, County has not made final decision regarding funding for either project.

Short conversation regarding Stage in Heritage Park. Jackie Martell from the Chamber of Commerce has offered to provide the name of the company that provides the portable stage used for the Moon Festival.

Michael will touch base with Jackie.

Flag Project along Heritage Parkway and installation of large flag pole in Belcher Park.

Michael updated Committee of his conversation with Dave Christianson. They are reviewing how to “attach” the flags to the fence posts along the river. Since Heritage Parkway was an “ODOT Project” there are certain stipulations/regulations/limitations we will need to be aware of if altering the fencing.

Jack will reach out to Jim Smith regarding potential fence attachments.

Michael explained that due to easements in Belcher Park, the large flag pole placement will need to go elsewhere. He and Dave are looking at other locations.

New Business:

Discussion regarding Ordinances related to Rec Board, as pretty much everything Parks Committee is involved with is, by current ordinances, actually under the authority of the Rec Board.

Committee members agree with Rec Board members that ordinances need to be reviewed and amended to reflect current needs/situations.

Brandon recommended that Park Committee members review Ordinance 274.02 and 274.03 for recommendations.

Per Michael, those ordinances have been forwarded to Law Director Grant Neal for review.

Other:

Michael informed Committee that he had spoken with Kathy from Garmann Miller regarding Heritage Park Project and behind town properties to develop a plan for parking and improvements. Michael believes the time is right to review and develop a plan.

Brandon made a motion from Parks Committee for City Administration to form a Heritage Park Commission to plan and implement improvements and parking in the Heritage Park and behind town properties. Second by John.

Motion passed unanimously

Jack had several questions for Michael regarding 2023 Park Projects.

Clarification on the Veterans Park Splash Pad and the WaterPark new playground funding.

Veterans Park storage building funding options.

Jack is getting estimates.

Brandon stated that he intends to request a combined meeting between Parks Committee and Lands & Buildings Committee to research and create a Public Arts Policy to address future city art projects such murals, sculptures, etc.

Ross mentioned he will not be at the next City Council meeting.

Next Parks Committee meeting will by Tuesday, Feb. 21 at 10:30 AM in the City Building

Mr. Lee asked for the status of the new dog park planning. Service Director Brillhart advised that cost estimates are being gathered for supplies.

Streets & Alleys Committee – a meeting was held on 01-24-2023 and the following was discussed:

1. Guide for Public Input in Traffic Calming

Miller passed out copies for members to review. Final version will be discussed next mtg.

2. Stoneybrook Dr. roadway striping for 2023

Committee proposed double yellow centerlines and white edge lines from Glynwood Rd. to Timber Tr. Stoneybrook has never been striped. Striping with edge lines will act as a traffic calming enhancement.

3. Review proposed list of Tax Levy Mill and Pave Projects from Engineering Dept.

Approx. \$1.5M in funds are available for the 2023 streets project.

Eleven streets were proposed. Committee agreed on 10 streets plus added 2 streets from the 2024 alternate paving list. Final cost estimate will be updated by Engineering and reviewed by committee next meeting.

4. EV Charging Station

The property owner at 112 E. Auglaize St. (JR Fox Development Co. Inc), has agreed to allow the city to install a 2 vehicle EV charging station at the front of their property.

Communications-

Clerk McDonald reminded all elected officials to file their financial disclosure forms with the Ohio Ethics Commission by May 15th.

Guest Petitions -

Ms. Melissa Buffaa of 934 Dearbaugh Avenue supplied Council with a race route map and details for the annual 'Run for Hope' 5k, to be held on April 22nd. Motion by Campbell, second by Lee to approve the request. Vote – 6 yeas, 0 nays. Motion passed.

Mr. Rich Dorsett of 12061 Wapak Buckland Road and representing CCR Realtors at 201 E. Auglaize Street, requested Council's permission to hold a block party event on April 29th from 11am-3pm behind and alongside 201 E. Auglaize Street. Mr. Dorsett advised that the event will be family-focused and free to all who attend. Mr. Dorsett requested temporary street closures for the safety of the event and provided Council with a map and related details. Motion by Lee, second by Miller to approve the request. Vote – 6 yeas, 0 nays. Motion passed.

Mr. Jay Sweede of 11080 Glynwood Road and member of the Wapak Recreation Board addressed Council to ask for clarification on defining the role of the Rec Board. Mr. Sweede read portions of ORC 755.12, and Wapak Administration Code Sections 274.02 and 274.03 stating he feels City Council does not have the authority to enter into contracts concerning the operation of swimming pools or parks. Mr. Sweede added his interpretation is that the Recreation Board is the authority designated by the City to handle these items. Law Director Neal explained that the Rec Board is designed to do what is listed within the City's ordinances, however, this does not preclude the City from negotiating contracts on its own behalf. Law Director Neal added that the Rec Board is created by City Council, but the board does not diminish Council's power to contract for a pool owned by the municipality. Mr. Sweede then asked for further clarification on the role of the Wapak Recreation Board. Mr. Miller stated that the Parks Committee will be looking at the ordinance language to determine if revisions are needed.

Mrs. Lois Swallow of 707 Perry Street addressed Council about parking issues caused by an auto-repair business near her home. Mr. Campbell answered that Code Enforcement Officer Paul Eisert is aware of the matter, and the Wapakoneta Police Department have talked to the business owner to encourage him

to reorganize the vehicles on his own property rather than on the street. President Doll added that the Streets & Alleys Committee will continue to work towards a resolution for this matter.

New Business-

President Doll noted that the next Council meeting falls on President's Day, and asked if Council wishes to reschedule. Council chose not to reschedule. Mr. Campbell stated he will not be in attendance at the February 20th Council meeting.

President Doll asked Clerk to read Ord 2023-01 for the third time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR CERTAIN MATERIALS, SERVICES, AND EQUIPMENT RENTAL REQUIRED FOR THE OPERATION OF THE VARIOUS DEPARTMENTS OF THE CITY OF WAPAKONETA.

Motion by Campbell, second by Miller to adopt Ord 2023-01. Vote – 6 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-02 for the third time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE AN AGREEMENT WITH THE DUCHOUQUET TOWNSHIP TRUSTEES FOR FURNISHING OF FIRE PROTECTION AND AMBULANCE SERVICE.

Motion by Lee, second by Dunlap to adopt Ord 2023-02. Vote – 6 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-03 for the third time re: AN ORDINANCE AMENDING SECTION 5.12 "FAMILY AND MEDICAL LEAVE" OF THE PERSONNEL POLICY AND PROCEDURE MANUAL OF THE CITY OF WAPAKONETA, OHIO.

Motion by Campbell, second by Lee to adopt Ord 2023-03. Vote – 6 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-04 for the third time re: AN ORDINANCE ENACTING THE RECREATION MANAGER POSITION AND CREATING THE ACCOMPANYING JOB DESCRIPTION FOR THE CITY OF WAPAKONETA, OHIO.

Motion by Dunlap, second by Campbell to adopt Ord 2023-04. Vote – 6 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-05 for the third time re: AN ORDINANCE ENACTING SECTION 4.10 "BANKED HOURS" OF THE PERSONNEL POLICY AND PROCEDURE MANUAL OF THE CITY OF WAPAKONETA, OHIO.

Motion by Lee, second by Miller to adopt Ord 2023-05. Vote – 6 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-08 for the second time re: AN ORDINANCE AMENDING SECTION 4.09 "INCLEMENT WEATHER" OF THE PERSONNEL POLICY AND PROCEDURE MANUAL OF THE CITY OF WAPAKONETA, OHIO.

President Doll asked Clerk to read Res 2023-09 for the second time re: A RESOLUTION AUTHORIZING A GRANT APPLICATION WRITING AGREEMENT BETWEEN THE CITY OF WAPAKONETA AND OHIO FIRST RESPONDER GRANTS, LLC.

President Doll asked Clerk to read Ord 2023-11 for the first time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

Motion by Lee, second by Campbell to suspend the rules for Ord 2023-11. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Lee, second by Miller to adopt Ord 2023-11. Vote – 6 yeas, 0 nays. Motion passed.

President Doll asked Clerk to read Ord 2023-12 for the first time re: ANNUAL APPROPRIATIONS ORDINANCE FOR FISCAL YEAR ENDING DECEMBER 31ST, 2023 AND DECLARING AN EMERGENCY.

President Doll asked Clerk to read Res 2023-13 for the first time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ENTER INTO A PURCHASE AGREEMENT

FOR A VAC-CON TITAN JET/VACUUM SEWER CLEANER THROUGH BEST EQUIPMENT COMPANY, INC.

President Doll asked Clerk to read Ord 2023-14 for the first time re: AN ORDINANCE AMENDING SECTIONS 260.16 (C) "GROUP INSURANCE" AND 260.16 (D) "GROUP TERM LIFE INSURANCE" OF THE CODIFIED ORDINANCES OF WAPAKONETA, OHIO AND SECTIONS 5.13 (A)(3) "GROUP HEALTH INSURANCE" AND 5.15(A)(1) "OTHER INSURANCES" OF THE PERSONNEL POLICY AND PROCEDURE MANUAL FOR NON-COLLECTIVE BARGAINING UNIT EMPLOYEES.

President Doll asked Clerk to read Res 2023-15 for the first time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO PURCHASE A 2024 INTERNATIONAL MV607 HOOK TRUCK FOR THE CITY OF WAPAKONETA PUBLIC WORKS DEPARTMENT.

President Doll asked Clerk to read Res 2023-16 for the first time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO PURCHASE A BOBCAT COMPACT TRACK LOADER FOR THE CITY OF WAPAKONETA ELECTRIC DEPARTMENT.

Mr. Lee asked how the equipment will be utilized. Service Director Brillhart stated it will be used on-site during pole and line replacement.

Mayor report:

Vandalism problems are occurring again at the Heritage Park gazebo restrooms. The City is reviewing surveillance footage of the minors involved and the gazebo restrooms will remain locked at this time.

Attended Waste Minimization Committee meeting. SSD Brillhart will be attending a meeting with the Auglaize County Commissioners tomorrow.

Working on finding a dedicated sub for a potential expansion. Attended WAEDC meeting. Working on the possibility of a gas aggregation program again. Issued a proclamation in memory of the four chaplains who gave up their life preservers to save the lives of others during World War II.

Service Director report:

Provided Council with a letter from the Auglaize County Commissioners stating approval of \$200,000 of Auglaize Development Funds for splash pad, recreational play equipment, and water line enhancement.

Work continues on the Water Street project plan, with a contractor to be hired in mid-year. Water Street will be a two year project.

West Central Ohio Industrial Park water line and water tower design is underway and funding options are being explored.

Mr. Dunlap asked for an update on the Harrison Street recycling drop-off. Service Director Brillhart stated that the City has a design and is awaiting materials.

Law Director report:

No report.

Scheduling Committee Meetings:

Lodging Tax Committee will meet on February 20th at 6:15pm at City Hall as needed.

Parks Committee will meet on February 21st at 10:30am at City Hall.

Finance Committee will meet on February 21st at 11:30am at City Hall.

Miscellaneous Business:

Motion by Miller, second by Campbell to enter into executive session at 8:26pm to review confidential information regarding economic development and inviting City Administration and WAEDC Executive Director Logan O'Neill. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Miller, second by Lee to exit executive session at 9:12pm. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Campbell, second by Miller to adjourn the meeting at 9:12pm. Vote – 6 yeas, 0 nays. Motion passed.

President

Clerk of Council