

President Pro Tem Chad Doll called the meeting to order at 7:30pm on March 7, 2022 at 701 Parlette Court with the following members present: Ross Kantner, Brandon Miller, Chad Doll, John Shepline, Terry Campbell and Chad Dunlap. Law Director Grant Neal, Interim Mayor Steve Henderson and Safety Service Director Michael Brillhart were also present. There were 6 visitors present. Daniel E. Lee was absent.

Received Income Tax Summary Report for Month Ending 02-28-2022.

Motion by Dunlap, second by Campbell to approve the minutes of the February 21, 2022 Council meeting as submitted. Vote – 6 yeas, 0 nays. Motion passed.

**Lodging Tax Committee Meeting** – a meeting was held on 02-27-2022 and the following was discussed: First Friday's organization presented a grant request of \$8200.00 for funding a new project downtown to attract people into the downtown corridor.

The grant passed the rubric by an average score of 17 of a possible 20 points. The committee discussed the merits of the project for some time.

It is the opinion of the Lodging Tax Committee to recommend granting the First Friday's organization \$8200.00 for the purposes of promotion and execution of their plan to promote Wapakoneta.

Motion made by Eric Ireland and seconded by Michael Brillhart. Motion passed 3-0.

The project will promote Wapakoneta through signage and social media. It will purchase items such as chairs, tables, and lighting to beautify the downtown area.

The committee feels that the project will benefit Wapakoneta by inviting individuals to visit Wapakoneta.

We as a committee would respectfully make a motion to council that the First Friday organization grant request be funded in full at \$8200.00 to allow them to proceed with their vision.

**Streets & Alleys Committee Meeting** – a meeting was held on 03-01-2022 and the following was discussed:

1. Choice One engineering study on Haynes St.

a. SSD Michael Brillhart arranged for an engineering study of Haynes St. and the surrounding area in the city on the basis of increased truck traffic that is causing harm to private property. The roads in the area are not developed to handle such truck traffic currently. Mitch Thobe from Choice One proposed four different options to the committee from the results of the study, of which one was selected as the most optimal to improve traffic flow in the area. The committee has the next step of consulting with property owners in the area to gauge interest in the project, and after those discussions, the committee will once again consult with Choice One. Choice One will then provide a price estimate on the plan the committee finds has the most merit.

2. Discussion of the Stop Signs Remaining at the Intersection of Auglaize St. and Perry St. Intersection Downtown

a. The committee considered a survey that was developed by the Wapakoneta Area Chamber of Commerce to gauge the feelings of the downtown stakeholders on the topic of potentially removing the stop signs at the intersection of Auglaize and what was Perry St. The survey, which received 44 responses from a cross section of stakeholders, showed that 59% of those who answered the survey would prefer the stop signs remain. The committee agrees, and no action will be taken at this time to remove those stop signs.

3. Discussion of potential additional parking spots near Krave Creamery downtown along with removal of parking spot in front of the new downtown monument park

a. The administration and committee feel that there are some spots near Krave Creamery and in other locations downtown that currently do not allow parking and are large enough with enough visibility to allow for additional spots. The committee estimates an additional 1-4 spots could be possible. These areas will be analyzed by the committee and administration to recommend an action plan. Along with the addition of spots, the committee recommends no parking be allowed along the new downtown monument park. This will require removing one current spot from in front of BlackIron Armory.

4. Discussion of EV Charging Stations to potentially be placed near Heritage Park Gazebo

a. The committee discussed the potential for adding EV vehicle charging stations near the Heritage Park Gazebo behind town. SSD Michael Brillhart stated that there are grants that could be available to add such charging stations. The SSD will research and get back to the committee on viability.

The committee also discussed having another meeting on Thursday, 3/3 downtown with the SSD and Superintendent of Public Works to discuss parking lot plan downtown.

**Streets & Alleys Committee Meeting** – a meeting was held on 03-03-2022 and the following was discussed:

The committee met with SSD Brillhart and Superintendent of Public Works Bill Thomas in downtown Wapakoneta to discuss plans for additional parking spots and spot removal near the monument park from the committee's previous meeting on March 1st. The committee along with Thomas and Brillhart walked the downtown and discussed the viability of spots to potentially be added in the downtown area as well as a spot to remove to keep parking away from in front of the new monument park. All in attendance agreed that no parking should be allowed in front of the new monument park to attract attention to the space. An additional action step moving forward was that SSD Brillhart will obtain a map of the downtown area for the committee and administration to mark final plans for additional parking spots based on recent discussions. This plan will then be proposed to council for consideration.

Mr. Campbell noted some curb damage in front of Anthony's restaurant on Perry Street.

**Parks Committee Meeting** – a meeting was held on 02-22-2022 and the following was discussed:

Discussion on permanent stage in Heritage Park with Jackie Martell, Chamber Director

Jackie is requesting the City to consider building a permanent stage in Heritage Park.

This will be a valued addition to the Wapak Park system by providing a venue for events throughout the year.

Reviewed pictures of permanent stages and diagrams of Heritage Park where a permanent stage would be recommended to be built.

\*Jackie asked for permission from the City to allow the Chamber to keep the temporary stage set up over the summer, as the frequent tear down/set up is wearing the stage out.

Wapakoneta Community Foundation - \$3,000 in fund for original Parkway project

Jackie informed us there is money earmarked for the original Parkway project. She presented several ideas/suggestions to use the money for enhancements of the Parkway. Some suggestions are to add lights and/or trees/bushes to create some "green space" in the Parkway.

\*Suggestion is to look into the parking lot directly behind the Parkway and possibly doing something to create a "walk way" between the Parkway and Heritage Park.

Discussion on Perry St. parking lot – "Park"?

The Parks Committee believes that the "space" at the end of the new parking lot should be designated a "park" since there will be monuments, benches, and plants for the community to enjoy. Jackie mentioned the Chamber already refers to that area as a "park" when talking with people, so we as a Committee feel it should be officially designated as a park.

Beautification project:

Committee discussed the beautification project of the Perry St. park. Updated members of ZOOM meeting with Mike Mennett from Keep Ohio Beautiful regarding Pratt's donation of future plantings. We encourage SSD Michael Brillhart and Mayor Steve Henderson to include the original volunteer committee that created the drawings in future discussions and planning regarding the planting of trees, bushes, and shrubbery. There is a follow-up meeting with Mr. Mennett and Pratt rep planned for April 12. Jackie also asked if we knew what the plans were for security cameras on the park since we will have a substantial investment in the Gold Star Monument and the art work.

Naming of the "park"?

Committee discussed the importance of naming the park. Jackie also recommended and offered her help in planning a nice dedication(s) for the park once the monument and art work are in place.

Chamber Director, Jackie Martell dismissed herself from the meeting, as remainder of agenda did not relate to Chamber of Commerce.

Discussion on Full-Time Parks Director.

Discussed the need to identify expectations for a full-time Parks Director, and to move forward with creating that position.

Review proposed job description

The document does not appear to represent a full-time position. It was decided to table the discussion until we can clarify with Administration if this will be a full-time or part-time position.

Other:

Next action steps for Parks Committee/City Council?

Temporary Stage in Heritage Park - May the Chamber keep the temporary stage set up over the summer?

Permanent Stage - If approved by Council, what are next steps to begin process of getting drawings, building estimates, funding, etc.?

Parkway Project – City will need to speak with the owners of the lot directly behind the Parkway to discuss possibilities to create a “walkway” to Heritage Park.

Perry St. parking lot “park” – Designate the area as a city park. Name the park. Participate in beautification project planning, as well as security measures (cameras).

Parks Director Position - Ross to contact Administration to clarify position.

Mayor Henderson noted that the temporary stage can remain up in Heritage Park for the summer per the Chamber’s request.

#### **Guest Petitions -**

Mrs. Angie King of Celina, Ohio introduced herself to Council as candidate for State Representative of the 84<sup>th</sup> District.

#### **Unfinished Business –**

Motion by Miller, second by Shepline to untable Ordinance 2022-01R. Vote – 6 yeas, 0 nays. Motion passed.

#### **New Business -**

Motion by Doll, second by Campbell to approve the request of \$8200 of funding from Lodging Tax dollars to First Fridays Wapakoneta. Vote – 5 yeas, 0 nays, 1 abstain (Miller). Motion passed.

President Pro Tem Doll asked Clerk to re-read Ord 2022-01R re: AN ORDINANCE AMENDING CHAPTER 864 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA AND REPEALING SECTION 660.15 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA.

Motion by Miller, second by Dunlap to adopt Ord 2022-01R. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-07 for the third time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO PURCHASE A BOBCAT TOOLCAT UW56 UTILITY WORK MACHINE FOR THE CITY OF WAPAKONETA ELECTRIC DEPARTMENT.

Motion by Campbell, second by Miller to adopt Res 2022-07. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-12 for the third time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO ENTER INTO A PURCHASE AGREEMENT FOR ONE (1) 2022 FORD RANGER CREW CAB XLT 4X4 THROUGH REINEKE FAMILY DEALERSHIPS, INC.

Motion by Miller, second by Shepline to adopt Res 2022-12. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Res 2022-13 for the second time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ENTER INTO A PURCHASE AGREEMENT FOR ONE (1) CASE MODEL 621GXR LOADER THROUGH SOUTHEASTERN EQUIPMENT COMPANY, INC.

President Pro Tem Doll asked Clerk to read Res 2022-14 for the second time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ENTER INTO AN

AGREEMENT WITH PARKS DRILLING COMPANY FOR THE INSTALLATION OF TWO (2) DRILLED SHAFT EARTH EXCAVATIONS FOR THE ELECTRIC DEPARTMENT.

President Pro Tem Doll asked Clerk to read Ord 2022-15 for the second time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS, AND EXECUTE A 2022 RECLAMITE PROGRAM FOR THE VARIOUS STREETS WITHIN THE CITY OF WAPAKONETA

President Pro Tem Doll asked Clerk to read Res 2022-16 for the second time re: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING AND/OR REPAIRING CERTAIN SIDEWALKS IN THE CITY OF WAPAKONETA, COUNTY OF AUGLAIZE, STATE OF OHIO, REQUIRING AUTHORIZATION BY CITY COUNCIL.

President Pro Tem Doll asked Clerk to read Ord 2022-17 for the second time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

President Pro Tem Doll asked Clerk to read Res 2022-18 for the first time re: A RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS, AND EXECUTE AN ASPHALT OVERLAY, CRACK SEAL, CAPE SEAL PROJECT USING TAX LEVY MONIES

President Pro Tem Doll asked Clerk to read Ord 2022-19 for the first time re: AN ORDINANCE AUTHORIZING A PARTNERSHIP AGREEMENT BETWEEN AUGLAIZE COUNTY, OHIO AND THE CITIES OF WAPAKONETA AND ST. MARYS, OHIO SPECIFIC TO THE PROGRAM YEAR 2022 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM WITH THE OHIO DEPARTMENT OF DEVELOPMENT AND DECLARING AN EMERGENCY.

Motion by Campbell, second by Kantner to suspend the rules for Ord 2022-19. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Dunlap, second by Shepline to adopt Ord 2022-19. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-20 for the first time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO ADVERTISE FOR BIDS SPECIFIC TO THE SALE OF 1999 GMC C7500 MATERIAL HANDLER TRUCK AND DECLARING AN EMERGENCY.

Motion by Campbell, second by Shepline to suspend the rules for Ord 2022-20. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Campbell, second by Kantner to adopt Ord 2022-20. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2022-21 for the first time re: AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

President Pro Tem Doll asked Clerk to read Ord 2022-22 for the first time re: AN ORDINANCE ESTABLISHING JOB TITLES AND PAY RANGES FOR NON-COLLECTIVE BARGAINING UNIT EMPLOYEES OF THE CITY OF WAPAKONETA IN COMPLIANCE WITH CHAPTER 260 OF THE CODIFIED ORDINANCES OF WAPAKONETA, OHIO.

Mr. Miller asked if Ord 2022-22 will be updated to reflect any changes in the Parks Director position. Service Director Brillhart answered, yes.

**Mayor report:**

Met with Bill Thomas regarding some public works questions.

Attended a Zoom meeting with the Ohio EPA regarding our new Wastewater treatment Plant construction.

Met with David Mongold regarding the Eastown Drive land swap.

Had a conference call with Ron Becker and Becker Builders.

Attended the APPA legislative conference last week. Much is happening at the federal level regarding public power.

Attended a conference call with one of our county commissioners regarding the city's recycling commercial cardboard program with Auglaize County Solid Waste. Further, I had several conversations with Scott Cisco about future drop offs. I will bring council up to speed at this evening's city council meeting.

Spoke with Stace Boggs (Pratt Industries) about the city's commercial cardboard drop off etc.

Attended a luncheon with Mr. Mike Barhorst. Mike is the President of the Mayors Association of Ohio. He is meeting with each mayor of every county seat in Ohio. Further, he has asked me to be on their board of directors as well as the board's executive committee.

Met with Christopher McCabe of EITRI Foundry.

Met with Ace Ambros to discuss the military banners being placed on poles throughout the city.

Met with Police Chief Cal Schneider regarding the downtown stop signs.

Michael Brillhart did a nice job on the proclamation for Neil Armstrong's ancestral city in Langholm, Scotland. I shared this with each of you. I read the proclamation which was filmed. This will go with a video being sent to Langholm to celebrate Neil's visit 50 years ago. This celebration is Friday of this week and will actually be shown to the citizens on the side of a church.

Mayor Henderson added that the Tree Commission meetings will now be held on the 3<sup>rd</sup> Monday of each month at 6:15pm at City Hall.

Appointed Logan O'Neill of WAEDC to the Tax Incentive Review Council.

Mr. Campbell added that the granite for the VFW monument is being worked on and will be in place for the dedication. Mr. Miller added that the artists have their materials ready for the First on the Moon portion of the project.

Mr. Doll asked when construction will resume on West Benton Street. Service Director Brillhart answered that it is pending on weather.

#### **Service Director report:**

Silver Street reconstruction project received a bid under-estimate, resulting in tremendous savings.

Finance Committee should schedule a meeting to determine the appropriations for the second round of ARPA funds.

Mr. Kantner suggested a cement wall be placed at the 24 hour recycling drop off location to alleviate noise and debris.

Mr. Campbell asked for an update regarding a request from Stanley Arnold of 510 Murray Street that the alley along his property be paved. Service Director Brillhart answered that Mary Ruck of the Engineering Department is obtaining a quote and communicating with the adjacent property owners of said alley about the matter. Mayor Henderson pointed out that the City of Wapakoneta will not pay for the alley to be paved.

Mr. Shepline asked for an update on the sewage complaint from John Wehner of 802 Dearbaugh Avenue. Mayor Henderson answered that a camera needs to be utilized in this area first but the issue will be fixed.

#### **Law Director report:**

Mr. Doll asked for an update on the City's list of condemned properties. Law Director Neal stated that one has been deeded to an insurance company, one has an interested buyer, and one has Medicaid liens. Additionally, the City's owned property on Eastown Road will be re-parceled to reflect the natural border of the creek.

Mr. Campbell pointed out that the DORA expansion paperwork still needs completed and submitted.

**Scheduling Committee Meetings:**

Committee of the Whole will meet on March 10<sup>th</sup> at 7pm at City Hall to discuss changes to the 'Parks Director' position.

Motion by Dunlap, second by Miller to adjourn the meeting at 8:23pm. Vote – 6 yeas, 0 nays. Motion passed.

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President Pro Tem

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Clerk of Council