

President Pro Tem Chad Doll called the meeting to order at 7:30pm on November 1, 2021 at 701 Parlette Court with the following members present: Daniel E. Lee, Brandon Miller, Chad Doll, John Shepline, Terry Campbell and Chad Dunlap. Law Director Grant Neal, Interim Mayor Steve Henderson and 18 visitors were also present. Councilman Ross Kantner was absent.

Received Income Tax Summary Report for Month Ending 10-31-2021.

Mayor Henderson then introduced Mr. Michael Brillhart as the new Safety Service Director for the City of Wapakoneta.

Motion by Lee, second by Shepline to approve the minutes of the October 18, 2021 Council meeting as submitted. Vote – 6 yeas, 0 nays. Motion passed.

Parks Committee Meeting – a meeting was held on 10-28-2021 and the following was discussed:

Review Minutes of last meeting – August 23, 2021:

Motion to approve minutes as presented by B. Miller, 2nd by J. Shepline.

Discussion on email from citizen Matt Staugler asking the city to consider purchasing a vacant lot and constructing a public park for the NW corner of the city (flower streets subdivision):

Opinion of Parks Committee that the suggestion to purchase and construction a public park in the flower streets subdivision is not feasible for a number of reasons, such as:

Cost of lot and lack of space for parking.

Per Jack Hayzlett, there is vacant property that would be appropriate (large enough for a park and parking) in the area of the flower streets, but not sure about availability. Terry Campbell stated he would look into that property on behalf of the City.

Discussion that the Y has a wonderful playground, that is within walking distance of the flower streets.

Discussion on Jack Hayzlett's additional work hours this fall that had been brought up in October 4 City Council Meeting.

Jack has worked additional hours on several projects (painting playground equipment/maintenance at Veterans Park, sealed skateboard park, attending and presenting Parks information at organizational meeting of military/veteran service clubs/organizations that are looking to expand/upgrade/replace equipment at Veterans Park. The group of service clubs are looking to make long-term financial commitment to support/maintain Veterans Park.

Jack mentioned that he had not been paid for the additional work hours.

Terry Campbell stated this may have been simply due to timing and Interim Mayor Henderson speaking with Auditor Wilbur Wells.

Discussion on YMCA proposal for Pool Management and Operations 2022.

Opinion of Committee that the proposal is good/solid. Several questions/issues/details to work through, but a good opportunity for both the City and the Y to partner together to provide the best service possible.

It is the opinion of this Committee to have joint meeting of Parks and Finance Committees to further discuss the Pool Management and Operations proposal since it would affect city finances and line items within the budget.

Brandon stated that following up on previous recommendations that a Full-Time Parks Director be hired/named as soon as possible, as it was agreed by this Committee that the Parks Director would be the logical liaison between the City and the Y if/when the Pool Proposal is accepted.

Next Action Steps for Parks Committee:

Schedule combined meeting with Finance Committee, Law Director Neal and Interim Mayor Henderson to review Proposal, and proceed with meeting with YMCA representatives to further review/negotiate a compatible agreement in a timely manner.

Request representation/inclusion on negotiating team, along with representative from Wapak Rec Board.

Other Items:

Jack wanted Committee to be aware that old lights from the football stadium that will be used for the Breakfast Optimist Soccer Fields had not been paid off. The City still owes \$6,000 to the School.

Health & Safety Committee Meeting – a meeting was held on 10-26-2021 and the following was discussed:

The committee approved minutes from our prior meeting on June 15, 2021. Motion to approve by Lee, second by Sheipline. Motion Passed.

The committee met to consider a request from Wapakoneta Police Department record's clerk Nikki Sawmiller to review the city's policy on vendor licenses, specifically in the case of food trucks. She says the department has been receiving many calls from individuals wanting to obtain permits to set up food trailers around the downtown area periodically. Other specific concerns were price of permit, parking downtown in front of businesses, and the DORA.

Dan Lee mentioned that he had spoken with J. Maries and SideRail downtown and did not hear any push back about food trucks parking near their establishments. They mentioned that they are busier when the food trucks are around.

The committee thoroughly reviewed Chapter 864 of our codified ordinances, which sets the rules for solicitor's licenses. To create an easier environment for individuals to operate food trucks in the city, the committee discussed the following ideas to be reviewed:

- Develop a form that can be easily filled out either paper or online that the Director of Safety and Services can review upon submission
- Update section 864.02 to say that the designee of the mayor should approve insurance requirements, not the Law Director
- Update section 864.04 to change the allowable time from 8am-8pm, Monday through Saturday to 6am-11pm, Monday through Sunday.
- Update section 864.04 to require more accurate amounts of insurance coverage for 2021. Miller to reach out to local insurance agent to determine current amounts.
- Update section 864.02 to remove the day pass and make it a one-time \$50 payment for the entire year, expiring on Dec. 31st of each year. This will simplify the process. If alcohol will be served, the committee discussed raising fee to \$150.
- Add a new section to ask vendors to display their city permits on their truck
- Potentially add language about DORA. Miller to reach out to chamber of commerce to determine if a food truck could apply to serve DORA.
- Update the tax portion of the ordinance once Miller speaks with income tax department about the easiest way to enforce

The committee also reviewed Ordinance 660.15, which prohibits any motor vehicle selling merchandise from within twenty-five feet of the right of way. This ordinance was passed in 1974 and is outdated. The committee recommends striking it entirely.

Miller will reach out to appropriate parties for follow ups, and the committee will meet again on Thursday, Nov. 4th at 7:00 PM to continue this discussion and make final recommendations based on research.

Streets & Alleys Committee Meeting – a meeting was held on 10-20-2021 and the following was discussed:

Requested alley vacation located between 305 and 307 North Street. This request was tabled to be able to allow Dunlap to speak with the Fire Chief and the Police Chief. The Fire Chief seen no issues with allowing the alley to be vacated however, the Police Chief had safety concerns with the alley not being accessible. Based on that conversation the request to vacate the alley has been denied.

Communications -

Mr. Campbell noted that he spoke with a representative from Wash-Penn Railroad and improvements will be made to the Gibbs Street railroad crossing area.

Guest Petitions -

Mr. Dean Hobler of 1106 Warren Avenue addressed Council about his opposition to the stop signs recently installed at the intersection of Stoneybrook and Carnation Drives. Mr. Hobler referenced the October 7, 2021 Streets & Alleys committee meeting minutes and noted that the intersection referenced is north / south, not east / west. Mr. Hobler stated that the Ohio Department of Transportation regulations as well as the City of Wapakoneta Codified Ordinances were not followed in the placement of these stop signs. Mr. Hobler stated that he felt the signs create a burden of unnecessary stops for everyone and

wants assurance that the proper procedures were followed before the City installs a traffic control sign. President Pro Tem Doll asked Law Director Neal to review the matter.

President Pro Tem Doll asked Clerk to read Ord 2021-44 for the third time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

Motion by Lee, second by Campbell to adopt Ord 2021-44. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem Doll asked Clerk to read Ord 2021-45R for the second time re: AN ORDINANCE ESTABLISHING PRELIMINARY LEGISLATION FOR THE CONSENT OF THE CITY OF WAPAKONETA TO THE OHIO DIRECTOR OF TRANSPORTATION FOR PAVING A PORTION OF SR 33 / SR 29 IN THE CITY LIMITS OF WAPAKONETA.

President Pro Tem Doll asked Clerk to read Ord 2021-46 for the first time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

President Pro Tem Doll asked Clerk to read Res 2021-47 for the first time re: A RESOLUTION DECLARING THE NECESSITY OF LEVYING AN ADDITIONAL TAX ON INCOME AT THE RATE OF ONE-HALF PERCENT IN ADDITION TO THE ONE PERCENT CURRENTLY BEING LEVIED AND COLLECTED AND SUBMITTING SAME TO THE ELECTORS OF THE CITY OF WAPAKONETA, OHIO, AND DECLARING AN EMERGENCY.

Clerk McDonald noted that the dates listed within Res 2021-47 are incorrect and will be revised at next council meeting. Mr. Campbell suggested Law Director Neal reword the resolution to clarify that it is a continuation, not an additional tax.

President Pro Tem Doll asked Clerk to read Ord 2021-48 for the first time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO NEGOTIATE AND PROCEED WITH PLANS, DEVELOPMENT OF SPECS, ADVERTISE FOR BID & EXECUTE A CONSTRUCTION AGREEMENT FOR A PORTION OF 25A IN THE CITY OF WAPAKONETA, OHIO AND DECLARING AN EMERGENCY.

Motion by Campbell, second by Dunlap to suspend the rules for Ord 2021-48. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Campbell, second by Lee to adopt Ord 2021-48. Vote – 6 yeas, 0 nays. Motion passed.

Mayor report:

I attended the Crossroads groundbreaking event, as well as attending the vision after hours event at Shawnee Country Club

Met with prospective SSD to finalize salary

Put together an offer letter for a prospective Safety Service Director for the city of Wapakoneta

Had lunch with department heads and several staff members to introduce our new Safety Service Director

Had two meetings with Justin Waid re. New wastewater treatment plant.

Met with Jacobs consulting re. WW treatment plant

Had two meetings with Chief Schneider and Pat Hire to discuss administrative leave for a city employee.

Had a meeting with Diana Blackburn, Nikki Sawmiller and Mike Sparks re. Health insurance and percentage limits

Continued discussions with Christopher Coleman and the city' gas aggregation lock

Attended two conference calls with Eitri Foundry

Met with John Courtney re. Pratt three year rate lock

Continued labor negotiations with the OPBA and police dispatchers...This will probably go in the direction of fact finding

Attended a portion of the department heads annual budget hearing with Wilbur Wells, Chad Doll, Ross Kantner and Cheri Weiging

Met with Jack Hayzlett regarding Recreation Department

Met with Chad Roby, Jacobs/Peterson re. WW treatment plant

Spoke with Erin Miller and Jobs Ohio

Mayor Henderson asked the Parks & Recreation Committee to determine fee structure and procedure for reserving the gazebo behind town. Mayor Henderson provided an email to Council regarding an update for the West Benton Street project. Mayor Henderson also provided Council with a copy of the 'Efficiency Smart summary results for the City of Wapakoneta'.

Law Director report:

Some loose siding has been removed at 701 W. Auglaize Street.

Mr. Campbell asked if the CIC has been given legal ownership of the Madison Place property. Mr. Neal replied, yes.

Scheduling Committee Meetings:

Lodging Tax Committee will meet on November 15th at 6:15pm at City Hall.

Health & Safety Committee will meet November 3rd at 7pm at City Hall.

Joint Committee meeting with Finance and Parks & Recreation will meet on November 8th at 7pm at City Hall.

Lands & Buildings Committee will meet on November 8th at 3:30pm at City Hall.

Motion by Lee, second by Dunlap to adjourn the meeting at 8:07pm. Vote – 6 yeas, 0 nays. Motion passed.

President Pro Tem

Clerk of Council