

PEDDLER/SOLICITOR/CONCESSIONAIRE PERMITS

Before a permit can be issued the following terms must be met:

1. Person/Company must provide insurance (copy of policy) and this must be reviewed by City Law Director (Dennis Faller) prior to any permits being approved and issued.
2. Person/Company must register with the City of Wapakoneta Tax Office prior to any permits being approved and issued.
3. Person/Company must complete the following form (Peddler/Solicitor/Concessionaire registration form) prior to any permits being approved and issued.

Once the above terms have been met and approved a permit can be issued to the Person/Company applying for permit.

**Costs for permits are \$10.00 per day or \$100.00 per year.

**Examples of those needing a permit would be door-to-door sales of various items or those selling food, beverage or souvenirs from a vehicle or temporary concession stand.

An official permit is not needed but a registration form must be completed for those selling items for a school or religious function or those selling agricultural products such as (fruits/flowers etc). Also door-to-door solicitation of information pertaining to services such as (quotes for construction work, lawn maintenance or gas and electric pricing etc.)

See attached ordinance for additional information.

CITY OF WAPAKONETA PEDDLER/SOLICITOR/CONCESSIONAIRE REGISTRATION FORM

REGISTRATION FORM		
Company Name:	Date:	
Address:	Phone Number:	
Person Applying for the permit:		
Reason for Permit:	Items being sold:	
INSURANCE INFORMATION (ATTACH COPIES)		
Name of Insurance Company:		
Address:		
Phone Number:		
Approved by the Law Director? (Check One) YES NO <input type="checkbox"/> <input type="checkbox"/>	Registered with the City of Wapakoneta Tax Office? (Check One) YES NO <input type="checkbox"/> <input type="checkbox"/>	Permit Issued? (Check One) YES NO <input type="checkbox"/> <input type="checkbox"/>
Length of Permit (Include Dates)		
VEHICLE INFORMATION		
	VEHICLE #1	VEHICLE #2
License Plate & State:		
Make		
Model		
Color		
INCLUDE ANY ADDITIONAL VEHICLES HERE		

**CITY OF WAPAKONETA
PEDDLER/SOLICITOR/CONCESSIONAIRE
REGISTRATION FORM**

EMPLOYEES WORKING UNDER THIS PERMIT		
Name:	Phone Number:	
Address:		
Date of Birth:	State & OLN Number (Drivers License Number)	

ATTACH A COPY OF ID WITH THIS FORM

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