

President Steve Henderson called the meeting to order at 7:30pm on November 18, 2019 at 701 Parlette Court with the following members present: James Neumeier, Daniel E. Lee, Bonnie Wurst, Chad Doll, Rodney Metz and Chad Dunlap. Mayor Thomas Stinebaugh, Safety Service Director Floyd Gregg and Law Director Dennis Faller were also present. There were 9 visitors present. Terry Campbell was absent.

Motion by Metz, second by Dunlap to approve the minutes of the November 4, 2019 Council Meeting as submitted. Vote – 6 yeas, 0 nays.

**Finance Committee** – a meeting was held on 11-04-2019 and the following was discussed:

WAEDC Executive Director Greg Myers joined the meeting by phone call to discuss the possibility of the city capitalizing its own Economic Development Loan Fund. This would replace the former RLF in the CDBG program. Only larger projects (\$500,000 and up) make economic sense for the old program due costs associated with application process. A local fund would be exempt from many federal requirements and make smaller projects more realistic. While the county still has a CDBG program, it is nearly impossible for local applicants to receive money while the city still has a CDBG balance. Discussion ensued about ways to spend down CDBG. Committee would like additional information about a local EDFL regarding appointment of an advisory board, an application form sample, suggestions about who would administer the program (WAEDC or City), and if the program would do only gap financing or would it consider direct loans for projects. No action was taken at this time.

Committee discussed possible adjustments to city employee salary grid. SSD Gregg is still doing research on the topic.

Committee discussed the possibility of adding continuing education reimbursement to the Engineering Department budget. Other departments already have forms of this. Policy suggestions such as length of stay after completion and proof of successful completion were discussed. Funding is an item of concern as the Engineering Fund has little in the way of extra funds and only draws income from internal billing. SSD Gregg will consult with auditor about possible funding methods.

Levy end dates were discussed. The current street levy collects through the year 2022. There is question about the current rec levy and its end date. It may be ending collection in 2020 and the city would need to get another one on the ballot (and have voter approval) in the same year if it wishes to continue collection without interruption the following year. Expiration date will be confirmed.

**Tourism Commission Meeting:** – a meeting was held on 11-18-2019 and the following was discussed:

Riverside Art Center submitted a request for \$1900 for fund advertising, social media and video. The committee reviewed the request, and recommends funding in the amount of \$1400. Motion by Lee, second by Metz to approve the funding request by Riverside Art Center in the amount of \$1400. Vote – 6 yeas, 0 nays. Motion passed.

Mr. Lee noted that the Downtown Wapakoneta Partnership addressed the committee regarding façade project funding. Mr. Lee stated that the Tourism Commission needs direction from Council on how best to utilize the lodging tax funds. Mr. Lee asked Council to decide if any funding could be granted to businesses and entities that are not non-profit. Mr. Doll noted that DWP is a non-profit organization. Mayor Stinebaugh replied that though this is true, the proposed funding would go to private businesses and he does not feel this is what the lodging tax was created for. Mayor Stinebaugh said he felt an amendment is needed to avoid having the lodging tax money used for businesses around town. Mrs. Wurst pointed out that the façade program is already funded with tax payers' money. President Henderson replied that he will leave the matter in committee, but asked Mayor Stinebaugh to meet with Law Director Faller if the verbiage of the lodging tax ordinance needs amended.

#### **Guest Petitions -**

Mr. John Shepline of 808 W. Auglaize Street thanked Council and Administration for their efforts in correcting the backyard drainage problems for homes along the river on West Auglaize.

Mrs. Kathy Place of 18407 St. Rt. 197 and representing DWP, explained to Council that funding is needed for the façade program and she is asking where the funding will come from. Mrs. Place stated that six projects are already in line to be completed. Mrs. Place asked for Council to agree to fund the

program in the amount of \$20,000 for the year 2020. Mr. Neumeier asked which line item within the City budget has funded this program in the past. Service Director Gregg noted that the monies for the program come out of the general fund, but there is no line item for it. Mr. Metz then explained the process of a property owner applying for said funds. Motion by Lee, second by Dunlap to fund the Façade Program for the next three years through DWP in the amount of \$20,000 per year to be taken from the general fund. Vote – 5 yeas, 0 nays, 1 abstain (Metz). Motion passed.

#### **New Business –**

Motion by Metz, second by Doll to bring Ord 2019-58 to the floor for its first reading. Vote – 6 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2019-53 for the third time re: AN ORDINANCE TO VACATE A PORTION OF ALLEY LOCATED BETWEEN DEFIANCE STREET AND NORTH BLACKHOOF IN THE CITY OF WAPAKONETA, OHIO.

Motion by Metz, second by Doll to adopt Ord 2019-53. Vote – 5 yeas, 0 nays, 1 abstain (Lee). Motion passed.

President Henderson asked Clerk to read Ord 2019-54 for the third time re: AN ORDINANCE RE-ESTABLISHING THE ZONING CLASSIFICATION FOR PROPERTY LOCATED ON WILLIPIE STREET, WAPAKONETA, AUGLAIZE COUNTY, OHIO.

Motion by Doll, second by Metz to adopt Ord 2019-54. Vote – 6 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2019-56 for the second time re: AN ORDINANCE ESTABLISHING THE PAY RATE OF CITY EMPLOYEES DURING MUTUAL AID RESPONSE AND DECLARING AN EMERGENCY.

President Henderson asked Clerk to read Ord 2019-57 for the first time re: ANNUAL APPROPRIATION ORDINANCE FOR FISCAL YEAR ENDING DECEMBER 31<sup>ST</sup>, 2020 AND DECLARING AN EMERGENCY.

Clerk McDonald noted that a public hearing for Ord 2019-57 will be held in Council Chambers, December 16, 2019 at 6:15pm.

President Henderson asked Clerk to read Ord 2019-58 for the first time re: AN ORDINANCE REPEALING SECTIONS 672.01, 672.02, 672.025, 672.03, 672.04, 672.05, 672.06, 672.07, 672.08, 672.085, 672.093, 672.10, 672.11, 672.12, 672.13, 672.14 AND 672.15 AND AMENDING SECTIONS 618.12, 630.01(ff), 672.09, 672.095, 476.03 AND 402.13 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA, OHIO, RELATING TO THE OWNERSHIP, POSSESSION, PURCHASE, OTHER ACQUISITION, TRANSPORT, STORAGE, CARRYING, SALE, OTHER TRANSFER, MANUFACTURE, TAXATION, KEEPING, AND REPORTING OF LOSS OR THEFT OF FIREARMS, THEIR COMPONENTS, AND THEIR AMMUNITION, AND DECLARING AN EMERGENCY.

The Mayor provided a copy of the following report:

Nov. 04 Participated in Lodging Tax Meeting

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Nov. 05 Met with Ed Doenges to discuss Lodging Tax Application

Nov. 05 Met with Tom Peterman for pictures to promote fundraises

Nov. 06 Participated in WAEDC Annual Meeting

Nov. 07 Phone conference with Greg Myers to discuss Economic Development Issues

Nov. 07 Met with Reps from Rumpke to discuss trash hauling and recycling

Nov. 08 Met with prospective lawyer interested in Law Director position

Nov. 11 Taped video for Greg Myers to be shown at Chamber of Commerce Annual Dinner

Nov. 12 Met with Engineering to discuss all 2020 projects

Nov. 12 Met with area businessman to accept donations for new K9

Nov. 12 Participated in Finance Committee Meeting

Nov. 12 Participated in Sister Cities Meeting

Nov. 13 Met with area landowner to discuss Solar Project

Nov. 13 Participated in phone conference with John Courtney and Greg Ottinger to discuss Solar Project  
Nov. 14 Attended annual Chamber of Commerce Awards Banquet

Mr. Neumeier asked about the status of a possible City Law Director interview. Mayor Stinebaugh stated that the discussion was preliminary. Mr. Neumeier asked for an update on Rumpke Trash Services. Mayor Stinebaugh stated nothing has changed. Mr. Neumeier asked for an update on the solar project. Mayor Stinebaugh replied that a landowner involved is still weighing options, thus delaying the project. Mrs. Wurst asked for an update on how the City will fill the 3<sup>rd</sup> Ward seat on Council. Mr. Metz stated that he spoke to the Election Board, and they advised that in this scenario it is the responsibility of the public body to make an appointment.

The Service Director gave the following report:

No report.

Mr. Lee asked if tote usage will be permitted for refuse pickup. Mr. Gregg replied that a fee schedule and ordinance regarding same needs to be created.

The Law Director gave the following report:

No report.

**SCHEDULING OF COMMITTEE MEETINGS:**

Tourism Commission will meet on Dec. 16th at 6:15pm at City Hall.

**Miscellaneous Business –**

Motion by Doll, second by Metz to enter into executive session at 8:14pm for the purpose of conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Metz, second by Doll to come out of executive session at 8:28pm. Vote – 6 yeas, 0 nays. Motion passed.

Motion by Metz, second by Dunlap to adjourn at 8:28p.m. Vote – 6 yeas, 0 nays.

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President

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Clerk of Council