

President Steve Henderson called the meeting to order at 7:31pm on September 17, 2018 at 701 Parlette Court with the following members present: Jim Neumeier, Daniel E. Lee, Bonnie Wurst, Chad Doll, Rodney Metz, Terry Campbell and Chad Dunlap. Law Director Dennis Faller, Safety Service Director Floyd Gregg and Mayor Tom Stinebaugh were also present. There were 3 visitors present.

Motion by Lee, second by Dunlap to approve the minutes of the September 10, 2018 Council Meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

**Finance Committee** – a meeting was held on 09-12-2018 and the following was discussed:

1. Mayor Stinebaugh informed the committee that he plans to hire a full-time engineer for the city. There are many projects coming in the future that will need engineering. The person to be hired is Scott Strahley who works for an engineering firm now. He lives in Paulding now and is considering a move to Wapakoneta. The salary proposal is for \$103,000 per year. To date the city has spent about \$200,000 on outside engineering so Wells reported that funds are available using monies from all the departments that use engineering. There will need to be a new salary schedule and a job description. Mary Ruck's responsibilities in the Engineering Dept. will remain the same, and she and the new engineer will work together.

A motion was made by Doll, seconded by Neumeier, approved 3-0, to have legislation prepared to create the engineer position and a new salary schedule.

2. Wells asked the committee if the reports he gives us are useful. Committee members said yes. Wells said these will now be sent to the committee by email. He informed the committee that the bank accounts are solid, and the budget is ok at this time.

Meetings to start the budget process for 2019 will begin October 26 at 7:30 am. Wells, department heads, administration and any committee members who can attend will meet.

3. Mayor Stinebaugh informed the committee that Gregg's is the new director of service and safety and his salary begins at \$60,000 with \$5000 increases over time. He said legislation will be sent to Council to approve this.

He also reported that negotiations with the dispatchers union are in progress.

4. Wurst asked if a \$2.00 per month increase in the refuse fee will allow the purchase of a new trash/recycling truck.

Mayor Stinebaugh responded that that will let the city buy 3 new trucks.

5. The Mayor asked the committee to consider changing the mayor's position to full time increasing the salary from the current \$12,000 per year to \$45,000. This cannot take effect until the next term in 2020, but he believes this should be in place before the next election filing in Feb. of 2019. Doll suggested we look at the salary for the law director as well.

Mr. Campbell asked for the timeframe needed regarding item #4. Mayor Stinebaugh replied, 7 years to pay for 3 trucks. Mayor Stinebaugh noted that with this proposed increase, the City could purchase 2 trucks immediately, however, it will take one year to order & receive a dual-stream recycling truck.

Mayor Stinebaugh also noted that, regarding item #1, no engineer has been officially hired. Mr. Campbell asked if Mr. Strahley has any electrical engineering experience. President Henderson answered that Mr. Strahley is a professional engineer, not an electrical engineer. Mr. Neumeier asked for City Administration to supply Council with the amounts paid to Choice One Engineering for past projects.

**Tourism Commission** – Mr. Lee noted that no items were on the agenda, therefore, a meeting was not held.

**Lands & Buildings Committee** – a meeting was held on 09-14-2018 and the following was discussed:

Pursuant to this meeting Mr. Campbell held discussions with Greg Myers of WEDAC concerning the need for upper income level rental housing in the city of Wapakoneta. This concern has been identified by WEDAC as new industries locate and expand in our area. Mr. Myers suggested that the availability of a 4.51 acre city owned property at the corner of Eastown Dr. and Middle St. could be a good location for this type of housing. The fact that the city already owns this property could kick start this project. Mr. Myers suggested a committee be assembled to include 2 members of Lands & Building, 2 members from

City Administration and 2 members from the CIC (Community Improvement Corporation) to discuss potential options.

Mayor Stinebaugh suggested that the Lands & Buildings committee first investigate a few options before potentially moving forward with the CIC.

1. Inquire as to the status of adjacent property owned by the Eisert family.
  2. Instruct city engineer's office to flag the location of the existing 15" sewer line running thru the property.
  3. Investigate property layout for maximum unit capacity based on potential design concepts.
- Follow-up meeting to be scheduled at the 9/17 Council meeting.

Mr. Neumeier asked if selling the property at Easttown Drive is a possibility. Mr. Campbell replied, with concessions on development.

Regarding the GIS map contained within Council packets, Mr. Doll noted that Streets & Alleys will discuss Cara Prince's request for handicapped parking near 311 Jackson Street.

**New Business:**

Motion by Wurst, second by Metz to have City Administration prepare legislation to create an engineering position and a new salary schedule for both the engineer and the Director of Safety & Service. Vote – 7 yeas, 0 nays. Motion passed.

Mr. Metz noted the handout to Council regarding the recent Downtown Wapakoneta Partnership Façade Improvement minutes, in which \$9000 was granted to Dad's Toy Shop at 123 & 125 W. Auglaize Street for façade improvements. Mr. Metz noted that he abstained from voting or otherwise on the matter.

President Henderson asked Clerk to read Res 2018-43 for the third time re: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

Motion by Doll, second by Lee to adopt Res 2018-43. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Res 2018-44 for the third time re: A RESOLUTION AUTHORIZING THE SUPERINTENDENT OF ENGINEERING TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION 2018 ISSUE 1 GRANT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED BY THE GRANT.

Motion by Lee, second by Campbell to adopt Res 2018-44. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2018-49 for the first time re: AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE CONSTRUCTION AND/OR REPAIR OF CERTAIN SIDEWALKS/APPROACHES IN THE CITY OF WAPAKONETA, OHIO AS PART OF THE 2016 SIDEWALK PROGRAM.

Mr. Neumeier and Mrs. Wurst stated that said ordinance should list east / west / north / south streets to specify which sidewalks are being referenced.

President Henderson asked Clerk to read Ord 2018-50 for the first time re: AN ORDINANCE AUTHORIZING ANNEXATION OF UNINCORPORATED PROPERTY OWNED BY THE CITY OF WAPAKONETA AND DECLARING AN EMERGENCY.

Motion by Metz, second by Campbell to suspend the rules for Ord 2018-50.

Mr. Lee asked why the ordinance is listed as an emergency. Law Director Faller stated that the City closed on the purchases this past week, and contracts are out on the substation development. Mr. Faller further explained the process, stating that the emergency language is needed to keep the project moving forward. Mr. Neumeier asked why the ordinance wasn't presented to Council earlier. Mr. Faller replied, because the City did not own the properties yet. Mr. Neumeier expressed his frustration that Council does not get the needed explanations or information regarding emergency ordinances prior to the Council Meetings, even though Council has repeatedly asked for this. Mayor Stinebaugh agreed, and promised to meet with the Service Director to ensure the enclosed memos are descriptive for Council packets.

Vote – 7 yeas, 0 nays. Motion passed.

Motion by Campbell, second by Dunlap to adopt Ord 2018-50. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2018-51 for the first time re: AN ORDINANCE AUTHORIZING ANNEXATION OF UNINCORPORATED PROPERTY OWNED BY THE CITY OF WAPAKONETA AND DECLARING AN EMERGENCY.

Motion by Metz, second by Campbell to suspend the rules for Ord 2018-51. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Lee, second by Doll to adopt Ord 2018-51. Vote – 7 yeas, 0 nays. Motion passed.

**Mayor's report:**

Sept 10 Participated in Planning Commission Meeting

Sept 10 Participated in City Council Meeting

Sept 11 Participated in DWP Monthly Meeting

Sept 11 Participated in Sister Cities Meeting

Sept 12 Participated in 2019 Celebration Meeting

Sept 12 Participated in Finance Committee Meeting

Sept 14 Met with City School Superintendent Aaron Rex to discuss joint issues

Sept 14 Participated in Lands & Buildings Committee Meeting

Sept 15 Met with Denny Schroer and Theresa Knoch to discuss trimming trees in an area with no easement

Mr. Doll asked about the progress on the lift station at Water & North Streets. Mayor Stinebaugh stated that the plan is still ongoing.

**Service Director report:**

No report.

Mr. Campbell asked for the Service Director to explain the sewage issue at South Blackhoof and Washington Streets. Mr. Gregg explained that there was an unknown tile under an alleyway off of South Blackhoof that contained tree roots, backing up sewage in this area. City employees cleared said tree roots and created a manhole in this area.

Mrs. Wurst was contacted by a resident on Wagner Street expressing frustration about Spectrum coming onto his private property. Mrs. Wurst added that the area in question is not located in an easement or right-of-way. Service Director Gregg stated that this is certainly not a City employee, but he has no further information. Law Director Faller provided further information regarding old Time Warner and TSC franchise agreements. City Administration suggested that the resident obtain a license plate number of the vehicle in question.

**Law Director report:**

Mr. Faller summarized the latest information and requirements regarding the new owner of the greenhouse, as well as the letter from County Auditor Schuler on the tax abatement deadline.

**SCHEDULING OF MEETINGS:**

Finance Committee will meet on September 21<sup>st</sup> at 3:30pm at City Hall.

Utilities Committee will meet on September 20<sup>th</sup> at 7pm at City Hall.

Lands & Buildings Committee will meet on October 8<sup>th</sup> at 6:30pm at City Hall.

**Miscellaneous Business:**

Mr. Campbell noted that tours of the water treatment plant will occur. Standby for the dates.

Mr. Lee invited all to a tour of the Wapak Manor, September 27<sup>th</sup> from 4pm-6pm.

Motion by Doll, second by Campbell to adjourn at 8:26pm. Vote – 7 yeas, 0 nays.

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President

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Clerk of Council