

President Steve Henderson called the meeting to order at 7:30pm on April 2, 2018 at 701 Parlette Court with the following members present: Jim Neumeier, Daniel E. Lee, Bonnie Wurst, Chad Doll, Rodney Metz, Terry Campbell and Chad Dunlap. Also present were Mayor Tom Stinebaugh, Law Director Dennis Fallor and Safety Service Director Chad Scott. There were 5 visitors present.

Received Income Tax Summary Report for Month Ending 03-31-2018.

Motion by Lee, second by Campbell to approve the minutes of the March 19, 2018 Council Meeting as submitted. Vote – 7 yeas, 0 nays.

**Finance Committee Meeting** – a meeting was held on 03-21-2018 and the following was discussed:

1. DSS salary – the Mayor pointed to the fact that the DSS salary in ordinance 2018-14 has steps that advance the salary seemingly faster than the department heads. He suggested that this needs to be revised. The mayor believes that the increase to \$99,607 is too great an increase and that steps are not appropriate for this position. After much discussion, committee members emphasized that they believe DSS Scott is doing a good job and that the mayor and the DSS will need to discuss the salary recommendation each year.

Motion by Doll, second by Wurst to eliminate the steps for the DSS position and to set the new salary at \$97,000 on ordinance 2018-14. On a 2-1 vote, Neumeier voted no, the motion passed.

2. John Courtney and Chad Doll are working to determine a timeline for recouping the utility investments for Pratt. At this time these electric numbers seem accurate.

a. The city will get a \$417,000 increase in annual revenue.

b. Pratt will pay \$435,000 annually for 10 years to cover the debt for the substation. This includes \$4000 for maintenance.

c. 60% of the kWh tax will be returned to Pratt. The city will gain about \$240,000 annually.

d. The city will gain about \$657,000 in the electric fund each year.

3. Smith Boughan reported that the administration heating and cooling systems need updated with new computer and other equipment. Present equipment may last 5 more years.

4. Repair of the administration building roof is in the budget for this year, and work will be done.

5. The cost of road salt purchased from the county will increase about \$7.00 per ton (\$6.00 per ton now) as the county will build a new storage building. The city uses about 300 tons per year.

6. Using BAN's, bond anticipation notes, to finance electric work as available from AM OMAP is being considered. In year one, a \$12,000,000 note will be issued; in year two, \$16-18, 000,000 will be issued to repay year one and continued work. In year three, a regular loan will be needed to repay year two and to pay the final costs.

7. The committee discussed how staff that handles the city finances are supervised. They work closely with the Auditor, but are supervised by the office manager and the Mayor.

Mr. Neumeier and Mayor Stinebaugh clarified that for item #5, there will be an additional \$7.00 per ton charge, making the new total charge \$13.00 per ton.

Service Director Scott clarified that for item #6, the loan will be through the secretary's office.

Service Director Scott corrected item #4, stating that the administration building roof repair was not budgeted for this year. Mr. Scott stated that the engineering department building was budgeted for this year and the work will be done.

Service Director Scott stated that regarding item #3, the parts needed are obsolete, and this item should be budgeted for next year.

Mr. Campbell asked, regarding item #1, if the Mayor will conduct an annual review of the Safety Service Director. Mayor Stinebaugh answered, yes. Mr. Neumeier added that the step increase that was previously in place for said position was not monitored or changed over the years. Mr. Campbell pointed

out that Council did approve said step increase for the Safety Service Director position several years ago. Mrs. Wurst added that Council can override the Mayor's annual review of the position should they disagree.

Mr. Campbell asked for clarification on item #7. Mrs. Wurst replied that Auditor Wells requested that he be allowed to supervise any of the office staff that deal with finances.

Mr. Doll stated that regarding item #2, information is still being gathered to determine the final numbers.

Mr. Metz pointed out an error on the Council meeting agenda, noting that the Utilities Committee tour of the Rumpke facility will occur on April 5<sup>th</sup>. Mr. Metz also reminded everyone to follow the required dress code for the tour.

Mrs. Wurst agreed to revise the Finance Committee minutes to reflect these corrections.

### **Communications -**

Clerk McDonald reminded all elected officials to file their required financial disclosure by May 15<sup>th</sup>.

### **Guest Petitions -**

Mr. Mark Howell of 15408 Kruse Road requested Council's permission to utilize certain Wapakoneta streets for the route of a 'Tractor Fun Run' on September 8<sup>th</sup>. Mr. Howell provided Council with a route map. Motion by Metz, second by Wurst to approve the request with the coordination of the police department. Vote – 7 yeas, 0 nays. Motion passed.

Mr. Patrick McGowan of 801 Linden Avenue, St. Marys, and Mayor of St. Marys, Ohio, introduced himself to Council and advised that he is running for the Auglaize County Commissioner seat. Mr. McGowan summarized his work and educational background as well.

### **Unfinished Business –**

Mr. Neumeier asked for an update regarding the opioid presentation conducted at the last council meeting. Mr. Faller stated that he reviewed the draft agreement sent to him by Attorney Alan Smith, and feels that the City ought to join this effort.

Clerk McDonald noted an error on the agenda in the listing of Ord 2018-14R twice. Clerk McDonald added that Ord 2017-46 and Ord 2018-14R have both been read three times and are still tabled.

Motion by Doll, second by Metz to untable Ord 2018-14R re:

AN ORDINANCE ESTABLISHING JOB TITLES AND PAY RANGES FOR NON-COLLECTIVE BARGAINING UNIT EMPLOYEES OF THE CITY OF WAPAKONETA IN COMPLIANCE WITH CHAPTER 260 OF THE CODIFIED ORDINANCES OF WAPAKONETA, OHIO.

Vote – 7 yeas, 0 nays. Motion passed.

Motion by Doll, second by Metz to adopt Ord 2018-14R. Vote – 7 yeas, 0 nays. Motion passed.

Mr. Campbell asked for an update on Ordinance 2017-46. Mayor Stinebaugh stated that he is still making revisions and will have it ready in the next council packet.

President Henderson asked Clerk to read Ord 2018-16 for the third time re: AN ORDINANCE ENACTED BY THE CITY OF WAPAKONETA OF AUGLAIZE COUNTY, OHIO AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM.

Motion by Wurst, second by Doll to adopt Ord 2018-16. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2018-17 for the third time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE & SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS AND EXECUTE A CONSTRUCTION CONTRACT FOR THE GLYNWOOD ROAD WATERLINE PROJECT IN THE CITY OF WAPAKONETA, OHIO.

Motion by Metz, second by Lee to adopt Ord 2018-17.

Mayor Stinebaugh noted that the city still needs to obtain two signatures for easements on this project. Law Director Faller advised that eminent domain may need to be used, but that it is permissible to proceed with voting on the ordinance.

Mr. Brandon Terrill of 906 Primrose Drive then addressed Council, asking if Ord 2018-17 and Ord 2018-18 concern storm drainage. Mr. Campbell answered that this is concerning the waterline.

Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2018-18 for the third time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE & SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS AND EXECUTE A CONSTRUCTION CONTRACT FOR DEFIANCE STREET IN THE CITY OF WAPAKONETA, OHIO.

Motion by Doll, second by Campbell to adopt Ord 2018-18. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2018-19 for the second time re: AN ORDINANCE TO VACATE THE SECTION OF LOGAN STREET THAT IS SOUTH OF JEFFERSON STREET IN THE CITY OF WAPAKONETA, OHIO.

Clerk McDonald reminded Council that there is a public hearing scheduled for April 16<sup>th</sup> at 7:00pm at City Hall regarding this ordinance.

President Henderson asked Clerk to read Res 2018-20 for the second time re: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING AND/OR REPAIRING CERTAIN SIDEWALKS IN THE CITY OF WAPAKONETA, COUNTY OF AUGLAIZE, STATE OF OHIO, REQUIRING THAT ABUTTING PROPERTY OWNERS CONSTRUCT AND/OR REPAIR THE SAME.

President Henderson asked Clerk to read Ord 2018-21 for the second time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS, AND EXECUTE A GRIND AND PAVE CONTRACT FOR VARIOUS STREETS WITHIN THE CITY OF WAPAKONETA.

President Henderson asked Clerk to read Ord 2018-22 for the second time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF PUBLIC SERVICE AND SAFETY TO SET SPECIFICATIONS, ADVERTISE FOR BIDS AND EXECUTE A CONTRACT FOR UTILITIES EXTENSION, NEW ROADWAY AND SOUTHBOUND TURN LANE WITHIN THE CITY OF WAPAKONETA, OHIO.

President Henderson asked Clerk to read Res 2018-24 for the second time re: A RESOLUTION APPROVING A JOINT MAINTENANCE PLAN FOR SNOW REMOVAL AND ICE CONTROL PREPARED AND SUBMITTED BY THE AUGLAIZE COUNTY ENGINEER.

President Henderson asked Clerk to read Ord 2018-25 for the first time re: AN ORDINANCE AUTHORIZING THE MAYOR OF WAPAKONETA TO ENTER INTO AND EXECUTE A CONTRACT TO PURCHASE 8.436 ACRES BEING PART OF PARCEL I25-008-008-00 AND I25-009-002-00 AND DECLARING AN EMERGENCY.

Mayor Stinebaugh stated that this ordinance is for purchasing the land regarding Ord 2018-22. Mr. Neumeier pointed out that the fund number is not listed on Ord 2018-25. Mr. Neumeier added that the ½% income tax monies should only be used for grind and pave projects, as promised to the voters. Mayor Stinebaugh agreed. Service Director Scott stated that he thought there were additional monies being transferred from the general fund to fund 301. Mr. Scott added that he has asked Pratt Ind. for an estimate of construction costs. Mr. Campbell and Mr. Neumeier stated that council ought not pass the ordinance as an emergency until Finance Committee meets and determines the details of the matter. Mrs. Wurst and Mr. Lee agreed.

The Mayor gave the following report:

- Mar. 19 Participated in the Annual County Wide Health Dept. Meeting
- Mar. 19 Attended the St. Mary's CIC Annual Luncheon
- Mar. 19 Participated in the Lodging Tax Committee Meeting
- Mar. 19 Participated in the City Council Meeting

- Mar. 20 Participated in the Dept. Head Meeting
- Mar. 20 Met with Ed Kersey from Pratt concerning the project
- Mar. 21 Accepted award from the O.W.E.A. for their appreciation of Wapakoneta hosting their training and annual lunch
- Mar. 21 Participated in Finance Meeting
- Mar. 22 Participated in Armstrong Museum Board Meeting
- Mar. 23 Met with the Principals of VITA Holdings to sign purchase contract for the land for the public road south of the Pratt property
- Mar. 26 Participated in Planning Commission Meeting concerning billboards downtown
- Mar. 27 Attended the Lincoln-Reagan Day Dinner
- Mar. 28 Participated in the Water-Wastewater Meeting at the NW Ohio EPA in Bowling Green
- Mar. 28 Attended the Auglaize-Mercer County Housing Survey at St. Mary's Memorial High School
- Mar. 28 Attended Choice Ones annual fundraiser
- Mar. 30 Met with Chad Doll to discuss city concerns

Mayor Stinebaugh asked for Council to approve the appointment of Mr. Tom Fischer to the Board of Zoning Appeals, due to Mr. Jerry Stahler being unavailable.

Motion by Neumeier, second by Metz to approve this appointment. Vote – 7 yeas, 0 nays. Motion passed.

Mayor Stinebaugh asked for Council to approve the appointment of Mr. Tony Denisco to the Downtown Revitalization Board.

Motion by Lee, second by Metz to approve this appointment. Vote – 7 yeas, 0 nays. Motion passed.

Mayor Stinebaugh added that Mr. Steve Schuler has also expressed interest in serving on this board.

Mr. Neumeier asked why the income tax receipts are still lower than they were in 2016. Mayor Stinebaugh stated that he still does not know why this is the case, but asked that Council wait through April to get the tax season over with.

The Service Director gave the following report:

Arrangements have been made with Scott Cisco to provide residents with a 24 hour / 7 days a week recycle drop-off location near the public works building. This was decided due to low-turnout of volunteer groups willing to sort on Saturday mornings, resulting in overtime pay to city employees to work at the drop-off center.

Created and distributed a 'Notice to Bidders' document regarding solid waste and recycling services for the City of Wapakoneta. This was done per Council's request to obtain quotes from outside companies in order to compare with the costs to keep services 'in-house'.

The Law Director gave the following report:

No report.

#### SCHEDULING OF MEETINGS:

Tourism Commission will meet on April 16<sup>th</sup> at 6:15pm at City Hall.

Communications & Rules Committee will meet April 5<sup>th</sup> at 6:00pm at City Hall.

Finance Committee will meet on April 9<sup>th</sup> at 5:00pm at City Hall.

Utilities Committee, along with members of the Waste Minimization Committee, will be departing City Hall on April 5<sup>th</sup> at 7:30am to tour the Rumpke facility in Cincinnati.

Lands & Buildings Committee will meet on April 12<sup>th</sup> at 7:30pm at City Hall.

#### **Miscellaneous Business –**

Mr. Dunlap asked that any information to be included within the next 'Informer' newsletter be turned in to him soon.

Motion by Doll, second by Metz to adjourn at 8:21pm. Vote – 7 yeas, 0 nays.

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President

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Clerk of Council