

President Steve Henderson called the meeting to order at 7:30pm on November 6, 2017 at 701 Parlette Court with the following members present: Jim Neumeier, Daniel E. Lee, Bonnie Wurst, Chad Doll, Rodney Metz, Rachel Barber and Dan Graf. Mayor Tom Stinebaugh, Law Director Dennis Faller and Service Director Chad Scott were also present. There were 7 visitors present.

Received Income Tax Summary Report for Month Ending 10-31-2017.

Motion by Metz, second by Doll to approve the minutes of the October 16, 2017 Council Meeting as submitted. Vote – 7 yeas, 0 nays. Motion passed.

**Finance Committee** – a meeting was held on 10-26-2017 and the following was discussed:

Items for discussion:

1. Diana Blackburn reported that the Ohio Business Gateway tax was ½% and cost the city \$34.42 in 2016.
2. DSS Scott distributed a Preliminary Engineering Estimate of \$984,052 for the Glynwood Rd. water line if open cut. At this time the job has not been bid and will be bid as both open cut and bored. There is no payment plan at this time because there is no actual estimate. Wells stated that some funding could come from the water expansion fund, the general fund, and funds not transferred to 301, the street fund.
3. Various streets and need to prioritize repairs were discussed with no conclusion.
4. Department head budget meetings will begin in Nov. Wells plans to have the 2018 budget completed by the end of Dec.
5. Administration has interviewed, and plans to hire, a full time IT person soon.
6. Stinebaugh reported that there is need for an engineer on staff. He believes the city spends so much on outside engineering that this could fund a staff member. Administration will investigate salary ranges for this position elsewhere.

Mr. Neumeier asked if the intent is to have the budget passed by the end of this year. Mrs. Wurst replied, yes. Auditor Wells added that it will be within the next Council packet for review.

#### **Communications -**

Clerk McDonald read a notice to legislative authority from the Ohio Division of Liquor Control regarding a permit transfer from Carl E. Serr, DBA Lagrande Pizza, 16 S. Blackhoof Street, Wapakoneta, Ohio to Lagrande Pizza Inc, DBA Lagrande Pizza, 16 S. Blackhoof Street, Wapakoneta, Ohio. Council did not request a hearing.

Clerk McDonald noted the letter within Council packets from attorney David Raber concerning an Economic Development Transfer Form for a liquor permit needed by his client, La Tena LTD. Council has concerns that there is a misspelling error throughout the document. Law Director Faller agreed to review this.

Clerk McDonald provided Council with a copy of Res 1990-51 and supportive 1990 Council meeting minutes regarding the Waste Minimization Committee, per Ms. Barber's request.

Clerk McDonald noted the letter from Mr. Robert Gill within Council packets concerning his opinion about the medical marijuana issue.

Clerk McDonald noted the proposal from National Fitness Campaign, suggesting that the City of Wapakoneta invest in and install an outdoor fitness gym. Mr. Graf suggested that this material be shared with the Recreation Board.

#### **Unfinished Business -**

Mr. Doll referenced the 'Standing Committees and Commissions Plan for Filling Vacancies' materials that was within Council packets, stating that he feels work needs to be done to fill or renew the expired

positions, staggering terms as necessary, with a goal of starting anew January 1, 2018. Mr. Metz added that the upcoming new councilpersons receive said list and be involved in the update process. Mr. Neumeier asked if Ordinances must be considered in the updating of terms. Mr. Doll advised that Law Director Faller did not think this was necessary. Ms. Barber pointed out that some citizens have agreed to serve but have not been officially appointed and are not yet reflected on said list.

Mr. Neumeier asked for an update on the City's refuse and recycling collection plan. Mr. Metz advised that the Utilities Committee met twice to discuss the matter, but still need information from City Administration to move forward with a decision. Mayor Stinebaugh stated that public hearings are needed on this matter. Mr. Metz added that there have been no official bids submitted. Mayor Stinebaugh and Ms. Barber noted that many citizens still do not understand the purpose of the cost of the required white trash bags, and that this needs to be communicated. Mr. Neumeier expressed his concern about the condition of the City's refuse and recycling trucks, noting that many are badly in need of repair or replacement. Service Director Scott agreed, stating that approximately \$600,000 worth of updated trucks are needed due to the condition of the current equipment. Mrs. Wurst added that solid bids are needed in order for the citizens to have a real comparison of services. Ms. Barber expressed her concern that once the City no longer has its own trucks and department workers, costs from a private company will increase and recycling may be discouraged. Mr. Lee stated that there will always be competitive bids from companies wanting to provide this service to Wapakoneta. Mr. Metz added that the citizens should also know that the City does a lot of refuse and recycling service for events and activities that a private company might not provide. President Henderson asked City Administration to provide the Utilities Committee with the additional information they are needing.

#### **Guest Petitions -**

Mayor Stinebaugh requested, on behalf of Boy Scouts Troop 14, for permission to have road closures for their annual 5k Turkey Trot race. Motion by Metz, second by Neumeier to approve the request with the appropriate documentation provided to the City of Wapakoneta. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-32 for the third time re: AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE CONSTRUCTION AND/OR REPAIR OF CERTAIN SIDEWALKS / APPROACHES IN THE CITY OF WAPAKONETA, OHIO AS PART OF THE 2015 SIDEWALK PROGRAM AND DECLARING AN EMERGENCY.

Motion by Graf, second by Metz to adopt Ord 2017-32. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-33 for the third time re: AN ORDINANCE TO AUTHORIZE THE DIRECTOR OF SAFETY AND SERVICE TO SELL ONE 2013 FORD EXPLORER (VIN 5773) AND DECLARING AN EMERGENCY.

Motion by Doll, second by Lee to adopt Ord 2017-33. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-35 for the third time re: AN ORDINANCE TO AUTHORIZE THE DIRECTOR OF SAFETY AND SERVICE AND THE CITY AUDITOR TO PURCHASE SOFTWARE FOR THE CITY OF WAPAKONETA.

Motion by Lee, second by Wurst to adopt Ord 2017-35. Mr. Graf asked if the costs include the personnel needed to install the software. Auditor Wells replied, yes. Vote – 7 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-36 for the second time re: AN ORDINANCE MAKING SUPPLEMENTAL APPROPRIATIONS AND DECLARING AN EMERGENCY.

President Henderson asked Clerk to read Ord 2017-37 for the first time re: AN ORDINANCE AUTHORIZING THE DIRECTOR OF SAFETY AND SERVICE TO EXECUTE AN AGREEMENT WITH THE AUGLAIZE COUNTY SOLID WASTE MANAGEMENT BOARD FOR OPERATION AND MANAGEMENT OF THE "YARD WASTE" DISPOSAL FACILITY.

The Mayor gave the following report:

Oct. 16 Swore in Calvin Schneider as the new Police Chief

Oct. 16 Participated in Lodging Tax Committee Meeting

Oct. 16 Participated in Council Meeting  
Oct. 17 Met with County Commissioners concerning County Contract at City Farm  
Oct. 18 Met with Representatives from Project Tiger  
Oct. 19 Participated in the Halloween Parade as a judge  
Oct. 24 Participated in Department Head Meeting  
Oct. 25 Met with a city employee and Clemans-Nelson concerning a Labor matter  
Oct. 26 Participated in the Armstrong Museum Board Meeting  
Oct. 26 Swore in Shannon Place as a new Police Lieutenant  
Oct. 26 Participated in Finance Meeting  
Oct. 27 Participated in teleconference concerning Project Transfer  
Nov. 1 Participated in WAEDC Board Meeting  
Nov. 1 Met with Gary Long from CH2M concerning Water & Wastewater Expansion  
Nov. 2 Met with Commissioners again concerning contract at City Farm  
Nov. 2 Conducted interviews for IT Position  
Nov. 3 Participated in conference call with attorneys concerning Project Transfer  
Nov. 5 Spoke with Webelos from Troup 4 concerning the Mayors Job  
Nov. 5 Viewed storm water runoff into Stoneybrook pond with homeowner

Mayor Stinebaugh recommends Michelle Bishop to the Tree Commission. Mayor Stinebaugh added that Jim Kohler is not listed on the Standing Committees & Commissions spreadsheet, but is an acting member of the Tree Commission.

The Service Director gave the following report:

A copy of Section 1292.08 (b) of the Planning and Zoning code was within Council packets, and Mr. Scott asked if Council's intention was to have the word "or" in the verbiage "...behind the front building line of the dwelling or on a paved driveway." Mr. Graf and Mrs. Wurst will review their zoning notes and reply about this.

Mr. Scott did prepare legislation regarding garage sale sign rules and regulations, but thought the matter was still being discussed within committee. Mr. Doll advised that the matter is on agenda for the next Lands and Buildings Committee meeting.

An inquiry to purchase the City property of 4.506 acres along East Town and Middle Street was received. President Henderson put the matter to the Lands and Buildings Committee for review.

Both used City vehicles are now sold, one for \$4000 and the other for \$3800.

The Law Director gave the following report:

Upon further research, La Tena LTD did file for the right to use the name La Neta as their restaurant name, therefore, this was not an error on the form provided to Council.

#### SCHEDULING OF MEETINGS:

Finance Committee will meet on November 16<sup>th</sup> at 8:00am at City Hall.

Lands & Buildings Committee will meet on November 21<sup>st</sup> at 3:00pm at City Hall.

Streets & Alleys Committee will meet on November 9<sup>th</sup> at 6:30pm at City Hall.

Natural Gas sign-up assistance will occur November 14<sup>th</sup> at 6:00pm at the library.

#### **Miscellaneous business –**

Mr. Lee asked that in the future, the Police Department vs. Fire Department basketball game not be scheduled during a Council meeting.

Motion by Doll, second by Metz to enter executive session at 8:18 p.m. to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.

Vote – 7 yeas, 0 nays. Motion passed.

Motion by Metz, second by Lee to come out of executive session at 8:40p.m. Vote – 7 yeas, 0 nays. Motion passed.

Motion by Doll, second by Metz to adjourn at 8:41pm. Vote – 7 yeas, 0 nays.

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President

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Clerk of Council