

President Steve Henderson called the meeting to order at 7:30pm on July 10, 2017 at 701 Parlette Court with the following members present: Jim Neumeier, Daniel E. Lee, Bonnie Wurst, Rodney Metz, Rachel Barber and Dan Graf. Mayor Tom Stinebaugh, Service Director Chad Scott and Law Director Dennis Faller and were also present. There were 23 visitors present. Chad Doll and Clerk Terry McDonald was absent. Terri Rohrbacher was acting Council Clerk.

Received Income Tax Summary Report for Month Ending 06-30-2017.

Motion by Lee, second by Metz to approve the minutes of the June 19, 2017 Council Meeting as submitted. Vote – 6 yeas, 0 nays. Motion passed.

Mayor Stinebaugh then recognized Alex Walter and Adam Walter on earning their Eagle Scout honors.

Mayor Stinebaugh also recognized Cecila Risner with an award to honor her 20 years of service on the Tree Commission.

**Lands & Buildings Committee** – a meeting was held on 07-05-2017 and the following was discussed:

Doll made a motion, seconded by Graf, to accept the May 16 minutes as presented. The motion passed unanimously.

The committee first discussed the pending CDBG application, whose deadline is July 15. Poggemeyer is preparing two applications, including Wapakoneta's. We do not know what other communities are applying. Members of the committee and administration hope for the opportunity to review the application before its submission. New building owners now wishing to participate include Chad and Jaime Metzger, Oen's Kitchens, John William Davis, and the Eagles. Mr. Stinebaugh did not know the status of our running tab from Poggemeyer.

The committee encouraged Mayor Stinebaugh to proceed with the implementation of the Design Review Board. The Auglaize County Historical Society has provided its "nominee" for a position on the board, Melissa Luthman.

In reviewing recurring issues, the group spoke about the property at Defiance and Glynwood. Mayor Stinebaugh is on board with doing something about the property, where a (vehicle repair) business seems to be operating from a residence. Graf also noted that Lima recently dealt with issues regarding cars parked in yard, which is also occurring at this site. This committee will ask the Health & Safety Committee to revisit the issue.

Doll made a motion, seconded by Graf, to recommend the preparation of legislation vis a vis garage sales, as it appeared in the May 16 minutes of this committee. The motion passed unanimously.

The group then discussed the current issue with the application for a billboard on Willipie Street (east side), which had recently been submitted to and approved for a Conditional Use permit by the Planning Commission. With Doll reviewing the municipality's Codified Ordinances online, the committee was under the conception that the Planning Commission's recommendation would come before Council for its approval.

Having no further business, Graf made a motion, seconded by Doll, to adjourn. The motion passed unanimously.

Ms. Barber added that the city will be applying for the full \$300,000 on the CDBG application. Ms. Barber also noted that the permit granted by the Planning Commission is not subject to Council review.

**Finance and Utilities Committees** – a joint meeting was held on 06-22-2017 and the following was discussed:

Items presented for discussion by DSS Scott:

1. There is a need for another IT employee, part or full time. This employee will be paid from several funds. Few people have applied for the job. Scott is investigating sharing this employee with another entity, possibly 50/50. This position usually pays \$19-20 per hour.
2. The committees previewed Ord. 2017-25 provided by AMP. This will be presented at the next Council meeting.

3. Committees discussed funds that contain money, but are not in use. The state auditor suggested legislation to use these funds. More research is needed to determine use of these funds. A list is attached.

4. There is a need for environmental surveys in the JRS. The Phase One Environmental Survey has expired and needs to be redone -estimated cost \$4600. The Wetland Survey has also expired -estimate \$19,500. These are needed as part of the certification for the site. Scott to investigate if these can wait until the 2018 budget.

5. The Glynwood Rd. waterline must be replaced. The west end gpm is too low and the pipes are deteriorating. The estimate to replace the line from Overholser to Ramga Rd. is about \$1,000,000. \$400,000 is now available in the Water Expansion Fund. \$56,000 is needed for engineering.

Motion by Metz, 2nd by Lee to pay \$55,765 for engineering now. Approved 5-0

6. Scott was asked if the sidewalks on Glynwood Rd. can be done at the same time as the waterline work. Scott will research this.

7. The city is still obligated to work with AEP for the new substation now in the planning stages. When the city signs the next step, the facility agreement, the city will owe \$1,000,000 to AEP. Cost estimates include \$125,000 for land purchase, \$600,000 for engineering, and \$1.7 million to AEP. Some of this will come from the Electric Expansion Fund. However, the city will need to borrow money to pay for this work. Our electricity consultant proposes we will need about a 10% rate increase to repay this loan. This could be phased in. More information is needed for final decisions.

8. At this time there is no progress in consideration of changes for refuse collection.

9. At this time the city is waiting for information from the county related to the proposed annexation. There was discussion about Ramga Rd. needing to be improved for any new annexation. Now Duchouquet and Moulton townships are responsible for Ramga Rd.

Mr. Neumeier noted that the figures in item number 7 were incorrect. Mrs. Wurst agreed to correct this.

#### **Communications -**

Clerk read a letter from the legal counsel of Scott and Kay Spallinger regarding the proposed Elfie Properties annexation, stating the concerns of their clients. Said letter was received by President Henderson.

#### **Guest Petitions –**

Ms. Vera Tasker of 205 E. Mechanic Street addressed Council with concerns about parking issues near her property. Ms. Tasker requested that the City mark the curb area near her driveway with yellow paint, to prevent cars from parking so close that she is unable to turn into her property. President Henderson and Mayor Stinebaugh agreed to do so.

President Henderson asked Clerk to read Ord 2017-19 for the third time re: AN ORDINANCE AMENDING SECTION 1610.04(a) OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA, OHIO REGARDING ENFORCEMENT; RESPONSIBILITIES OF MUNICIPAL FIRE SAFETY INSPECTOR.

Motion by Lee, second by Metz to adopt Ord 2017-19. Vote – 6 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-20 for the third time re: AN ORDINANCE AMENDING SECTION 1610.07 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA, OHIO REGARDING SETTING FIRES.

Motion by Metz, second by Lee to adopt Ord 2017-20. Vote – 6 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-22 for the third time re: AN ORDINANCE LEVYING AN ADDITIONAL TAX ON INCOME AT THE RATE OF ONE-HALF OF ONE PERCENT IN ADDITION TO THE ONE PERCENT CURRENTLY BEING LEVIED AND COLLECTED REQUIRING THE FILING OF RETURNS AND FURNISHING OF INFORMATION; IMPOSING ON EMPLOYERS THE DUTIES OF COLLECTING THE TAX AT THE SOURCE AND PAYING THE SAME TO THE CITY OF WAPAKONETA; PROVIDING FOR THE ADMINISTRATION, COLLECTION, AND ENFORCEMENT OF SAID TAX; DECLARING VIOLATION THEREOF TO BE A MISDEMEANOR AND IMPOSING PENALTIES THEREFORE.

Motion by Wurst, second by Lee to adopt Ord 2017-22. Vote – 6 yeas, 0 nays. Motion passed.

President Henderson asked Clerk to read Ord 2017-23 for the second time re: AN ORDINANCE ENACTED BY THE CITY OF WAPAKONETA OF AUGLAIZE COUNTY, OHIO AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM.

President Henderson asked Clerk to read Ord 2017-24R for the second time re: AN ORDINANCE AMENDING SECTION 1286.03 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA, OHIO BY ADDING A NEW SUB-PARAGRAPH (h) TO PROHIBIT POLITICAL SIGNS BEING PLACED IN THE PUBLIC RIGHT OF WAY OR ANY PUBLIC PROPERTY.

President Henderson asked Clerk to read Ord 2017-25 for the first time re: AN ORDINANCE AMENDING SECTION 1038.01 OF THE CODIFIED ORDINANCES OF THE CITY OF WAPAKONETA, OHIO, BY ADDING A NEW SUB-PARAGRAPH (c) TO EXPLAIN UTILITY BILLING ADJUSTMENTS.

President Henderson asked Clerk to read Res 2017-26 for the first time re: A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING AND/OR REPAIRING CERTAIN SIDEWALKS IN THE CITY OF WAPAKONETA, COUNTY OF AUGLAIZE, STATE OF OHIO, REQUIRING THAT ABUTTING PROPERTY OWNERS CONSTRUCT AND/OR REPAIR THE SAME.

Mr. Neumeier asked if the city is requiring repairs on the east / west streets, or just the north / south portions, especially in regards to property owners that are on corner lots. Service Director Scott replied that property owners on the corners are responsible for both sections of sidewalk.

The Mayor gave the following report:

June 14, 2017 Participated in Meeting with TSC in regards to them supplying dark fibre to City Facilities

June 14, 2017 Attended Mayor's Conference in Columbus  
thru

June 16, 2017

June 18, 2017 Attended APPA National Conference in Orlando, Florida  
thru

June 21, 2017

June 26, 2017 Participated in Planning Commission Meeting

June 28, 2017 Participated in the Great Race downtown

June 29, 2017 Toured TSC's vaults throughout the city with Randy Heinl,  
Chad Scott and Levi Cecil

June 30, 2017 Met with Greg Myers to discuss Economic Development issue

July 3, 2017 Met with Ollie Mastronardi at GFF

July 5, 2017 Participated in WAEDC Meeting

July 5, 2017 Attended Lands & Buildings Meeting

July 7, 2017 Spoke with Glenna McCormick on her concerns downtown

July 9, 2017 Welcomed the Star Craft Camper Club to Wapak

Mayor Stinebaugh gave a reminder of the scheduled 'Open House' meeting, Wednesday, July 12<sup>th</sup> at 1:00pm at City Hall.

Mayor Stinebaugh also read a notification from the Ohio EPA regarding the inspection of the Wapakoneta Wastewater Treatment Plant, with no violations found.

Mr. Neumeier asked for the Mayor's input on the income tax funds. Mayor replied that local factories are down on employment, and that the transition of Golden Fresh Farms workers may also have an effect. Mr. Neumeier asked if Auditor Wells has expressed concern about same. Mayor Stinebaugh replied, no.

Mr. Metz asked for an update on area businesses reporting directly to the state. Mayor Stinebaugh advised that this decision is up to employers. Mr. Metz asked if the city has tried to speak with business owners about the matter. Mayor Stinebaugh stated again that it is up to the business owner how they wish to file income tax.

Ms. Barber asked for an update on spraying weeds around new trees on West Auglaize Street. Mayor Stinebaugh stated that he encourages property owners to pull the weeds, and there is a certified sprayer on city staff that will also be aiding this effort. Ms. Barber noted weeds in other areas of the curbing around the city, and asked whom will be responsible for removing them. Mayor Stinebaugh replied that he

is hesitant to have the city spray weeds in these areas without doing further research on regulations, adding that the crack seal program will help this problem in the future. Mayor Stinebaugh stated he will speak with other cities to determine how they handle weeds in the public right-of-way.

Ms. Barber asked for a list of current Waste Minimization Committee members. Mayor Stinebaugh agreed to supply Council a list of the current standings of all committees within the next Council packet.

Ms. Barber added that she is opposed to items referencing "National Pina Colada Day" or "National Mismatched socks Day" on the City Hall electronic sign. Mr. Neumeier agreed, stating that the city sign should be used for communicating city-related items. Mayor Stinebaugh and Service Director Scott agreed to have these kinds of items removed.

The Service Director gave the following report:

Buildings are for sale adjacent to Veterans' Park. Mr. Scott advised the current owner that the City did not have the budget to purchase them at this time. Mr. Scott gave permission for a boy scout to complete a landscaping project for the city. Mr. Scott advised that CDBG monies were applied for to aid in demolition of two houses, one on Water Street and one on Harrison Street, but the money was not approved. Mr. Scott added that some older RLF loans could be used for same, if the city can obtain a waiver from the state. A resolution will be prepared and supplied to Council at the next meeting for same.

Mr. Graf asked if the city has received a reply from CSX regarding the property on Willipie. Mr. Scott replied, no.

Mr. Neumeier asked for a timeline on the Carnation Drive sidewalk project. Mr. Scott agreed to investigate this.

The Law Director gave the following report:

No report.

Mr. Neumeier asked if the lease agreement for the garage on West Auglaize Street is completed. Mr. Faller replied, no. Ms. Barber asked about the possibility of the city paying for staff time in order to complete matters of same more timely. Mr. Faller stated that there are no provisions for this. Mr. Metz and Ms. Barber asked for City Administration to investigate if a city employee could provide time to assist Mr. Faller with items such as this.

Ms. Linda Knerr of East Mechanic Street addressed Council regarding the Planning Commission's decision to allow the large billboard to be installed near the railroad tracks at Willipie Street leading into town. Ms. Knerr asked if regulations could be changed by Council. Law Director Faller replied, yes, but that there are procedures that need to be taken to do so. Mr. Faller added that if citizens and Council feel that the zoning regulations may be outdated, outside consultants would need to be hired for this. President Henderson asked Mr. Faller to investigate if an amendment can be made that allows the Planning Commission to make recommendations to Council on a conditional use, rather than make final decisions. Mr. Graf asked Ms. Knerr if the letter she received regarding the Planning Commission meeting stated that the matter at hand was about a billboard. Ms. Knerr replied, no. Ms. Barber asked if the letter provided to Council about said Planning Commission meeting was the same letter provided to property owners. Mr. Scott replied that he did not know.

#### SCHEDULING OF MEETINGS:

Health & Safety Committee will meet at 4:00pm on July 18<sup>th</sup> at City Hall.

Motion by Metz, second by Lee to adjourn at 8:45pm. Vote – 6 yeas, 0 nays.

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President

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Clerk of Council

