

ORDINANCE 2011-33

AN ORDINANCE ESTABLISHING JOB
TITLES AND PAY RANGES FOR
NON-COLLECTIVE BARGAINING
UNIT EMPLOYEES OF THE CITY
OF WAPAKONETA IN COMPLIANCE
WITH CHAPTER 260 OF THE
CODIFIED ORDINANCES OF
WAPAKONETA, OHIO, AND DECLARING
AN EMERGENCY

FIRST READ	SECOND READ	THIRD READ		SUSPEND ADOPT			
				YES	NO	YES	NO
			NEUMEIER				
			LEE				
			WURST				
			GRAF				
			WELLS				
			WALTER				
			FINKELMEIER				
			TOTAL				

WHEREAS, the Director of Safety and Service has reviewed the classification plan, job titles and pay ranges for employees of the City of Wapakoneta whose positions are not covered under the provisions of the existing collective bargaining agreements, and

WHEREAS, Section 260.08 of the Codified Ordinances of Wapakoneta, Ohio states as follows, "The salary to be paid to all City employees shall be established by Council".

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Wapakoneta, County of Auglaize, State of Ohio, to-wit:

SECTION ONE

THAT the following job titles and pay range numbers are hereby established for positions within the City of Wapakoneta which are not covered by collective bargaining agreements:

POSITIONS AND PAY RANGE NUMBERS

(A) <u>POLICE DEPARTMENT</u>	<u>PAY RANGE NO.</u>
Chief of Police	13
Dispatcher	6
Special Police Officer	3
Private Duty Police Officer	5A
Code Enforcement Officer	5
Auxiliary Police Officer	2
(B) <u>FIRE DEPARTMENT</u>	
Fire Chief	13
Intermittent Firefighter	2
Auxiliary Firefighter	8
(C) <u>ELECTRIC DEPARTMENT</u>	
Superintendent	15
(D) <u>PUBLIC WORKS DEPARTMENT</u>	
Superintendent*	11
(E) <u>WATER TREATMENT DEPARTMENT</u>	
Superintendent*	11
(F) <u>WASTEWATER TREATMENT DEPARTMENT</u>	
Superintendent*	12

(G) ADMINISTRATIVE AND OFFICE

Director of Service and Safety	16
Office Manager and Income Tax Administrator	10
Administrative Assistant to Director of Service and Safety	7

(H) EMERGENCY MEDICAL SERVICE (E.M.S.)

E.M.S. Administrative Assistant	9
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(I) ENGINEERING, ZONING AND INSPECTION DEPARTMENT

City Engineer/Surveyor**	14
Zoning & Engineering Manager/City Building Code Officer****	9A

(J) RECREATION DEPARTMENT

Recreation Director	4A
Swimming Pool General Manager	4B
Swimming Pool Assistant Manager	4C

(K) SEASONAL LABORER
(May be hired in any City Department)

Seasonal Laborer I	1
Seasonal Laborer II	2
Seasonal Laborer III	3
Seasonal Laborer IV	4

* Qualify for OEPA certification incentive

** Qualify for Ohio Private Surveyor's License incentive

EMPLOYEE SALARY AND WAGE SCHEDULE

A. That all employees governed by this ordinance shall be paid a base salary or wage in accordance with one of the following pay ranges effective June 27, 2011:

SECTION TWO

THAT Chapter 260.17 of the "Codified Ordinance of the City of Wapakoneta" shall be amended as follows:

260.17 HOLIDAYS.

(a) All non-bargaining unit employees who are covered by this chapter shall receive the following recognized holidays off at their regular rate of pay:

New Year's Day

Memorial Day

Independence Day

Labor Day

Thanksgiving

Friday after Thanksgiving

Christmas

Employee Birthday: Police Dispatchers and Administrative Assistants, Eng Manager, Office Manager, Electric Supt, Waste Water Supt, Water Supt, Public Works Supt, Police Chief, Fire Chief and Safety Service Dir.

The holiday shall be considered the day on which the holiday is celebrated in the calendar year upon which it falls. Should the paid holiday fall on Saturday or Sunday, the preceding Friday or the following Monday shall be given off unless another date is agreed upon with the Director of Public Service and Safety.

b) Instead of seven paid holidays per year, the Police Department Dispatchers will have seven eight-hour shifts off per year at regular pay. In addition to the holidays herein discussed, each Police Department Dispatcher will be given two additional personal-leave shift (sixteen hours) with pay each year. This personal-leave shift shall be scheduled in accordance with holiday scheduling policies and procedures established for the Department. The standard work day for Police Department Dispatchers is eight hours. Police Dispatchers who work during the hours of 0000 hours and 2400 hours on Thanksgiving and Christmas shall be paid at their overtime rate for all hours worked on these two specific holidays. This shall not apply to any hours worked by a police officer or lieutenant assigned to dispatch duties during these hours.

(c) Department heads in the Department of Public Service and Safety and the Administrative Assistant to the Director of Public Service and Safety shall be given two personal-leave days (sixteen hours) each year. Said personal-leave day shall be scheduled in accordance with the holiday scheduling policies and procedures established for the City.

(d) Short-term employees, such as summer help and those hired periodically for temporary work, are not eligible for holiday pay.

(Ord. 2003-26. Passed 5-5-03; Ord. 2006-31. Passed 7-17-06.)

SECTION THREE

THAT the provisions of this ordinance shall be retroactively effective at 12:01 A.M. on June 27, 2011. Any city legislation or parts of ordinances, which are inconsistent with the terms of this ordinance, are hereby repealed

SECTION FOUR

THAT this ordinance is hereby declared to be an emergency measure, it being for the protection, safety and welfare of the citizens of Wapakoneta, Ohio, and for the further reason that said wage adjustments shall be retroactively effective on June 27, 2011; so, therefore, this ordinance shall go into immediate effect.

Attest:

Passed this _____ day of

Clerk of Council

_____, 2011

President of Council

Approved:

Approved as to form:

Mayor

City Law Director

THIS IS TO CERTIFY THAT THE FOREGOING ORDINANCE/RESOLUTION WAS PUBLISHED IN THE WAPAKONETA DAILY NEWS, A NEWSPAPER OF GENERAL CIRCULATION IN AUGLAIZE COUNTY, OHIO AND APPEARED IN ITS ISSUES OF _____ AND _____.

CLERK OF COUNCIL